



**LASSEN COUNTY**  
**CHILDREN & FAMILIES COMMISSION**

Date of Meeting: April 4, 2019

Time of Meeting: 1:30 -3:30 p.m.

Meeting Place: Lassen County Office of Education  
472-013 Johnstonville Road  
Susanville, CA 96130

**AGENDA**

1. **CALL TO ORDER -- Welcome and Introductions**
2. **PUBLIC COMMENT:** Members of the public are given the opportunity to address the Commission on items of interest and within the jurisdiction of the Commission as such items are discussed. This time is allowed for public input on any item not on the agenda. Time may be limited, depending on the number of speakers and items of business.
3. **AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS** **Action**
4. **APPROVAL OF EXECUTIVE COMMITTEE ACTIONS** **Action**  
Financial Payments for March 2019
5. **INFORMATION AND CONSENT CALENDAR** **Action**  
Minutes February 7, 2019  
Approval of Fiscal Reports for April 2019  
Approval of Transfer of Funds from Trust Account and Payment of Obligations
6. **RESIGNATION LETTER FROM COMMISSIONER JONES** **Action**
7. **REVIEW APPLICATIONS FOR COMMISSION VACANCIES & AUTHORIZE RECOMMENDATION LETTER TO BOARD OF SUPERVISORS FOR APPOINTMENT OF APPLICANTS** **Action**
8. **SUPPLYBANK.ORG: PRESENTED BY JUSTIN ZERBER** **Information**
9. **POLICIES AND PROCEDURES — SOLE SOURCING AND PURCHASE AMOUNT INCREASE** **Discussion**
10. **APPROVAL OF SINGLETON AUMAN ENGAGEMENT LETTER FOR FY 18-19 ANNUAL AUDIT** **Action**
11. **CONTINUE ANNUAL REVIEW OF STRATEGIC PLAN AND LONG RANGE FINANCIAL PLAN** **Discussion**
12. **REVIEW DRAFT BUDGET FY 19-20** **Discussion**
13. **REPORTS AND UPDATES** **Information**  
Quality Counts/First 5 Impact Project Update  
Lassen HEART  
Health Collaborative, Children’s Oral Health Committee  
211 Efforts  
Conflict of Interest and Ethics Trainings  
Form 700  
Other
14. **ADJOURN**

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FY 18/19 Meetings

June 6, 2019; August 1, 2019; September 5 2019; October 3, 2019