



LASSEN COUNTY
CHILDREN & FAMILIES COMMISSION
Approved Minutes of Meeting, April 3, 2014
336 Alexander Avenue, Susanville, CA

ATTENDANCE:

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| <input checked="" type="checkbox"/> Wendy Blackmon, Commissioner | <input checked="" type="checkbox"/> Mae Sherman, Commissioner |
| <input checked="" type="checkbox"/> Melody Brawley, Commissioner | <input checked="" type="checkbox"/> Gene Smith, Commissioner |
| <input type="checkbox"/> Jim Chapman, Commissioner | <input type="checkbox"/> Joanna Zimmermann, Commissioner |
| <input checked="" type="checkbox"/> Mary Ann Murin, Commissioner | <input checked="" type="checkbox"/> Katherine Nielson, Alternate Commissioner |
| <input checked="" type="checkbox"/> Anita Osborn, Commissioner | <input checked="" type="checkbox"/> Laura Roberts, Staff |
| <input type="checkbox"/> Annette Sandborg, Commissioner | <input checked="" type="checkbox"/> Rebecca Roberts, Home Visiting Program |

CALL TO ORDER: Vice Chairperson Brawley called the meeting to order at 1:32 p.m. Chairman Blackmon arrived shortly thereafter.

PUBLIC COMMENT: There was no public comment.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS: The Agenda was presented. Commissioner Murin moved to approve the agenda as presented. Alternate Commissioner Nielson seconded the motion. There was no further discussion. The motion passed with no abstentions.

INFORMATION AND CONSENT CALENDAR: Commissioner Smith made a motion to approve the Information and Consent Calendar as presented. Commissioner Sherman seconded the motion. There was no discussion and the motion passed with no abstentions. Minutes of February 28, 2014, the fiscal reports, and transfer of funds from the trust account for payment of obligations were items approved on the consent calendar. Payments as follows were approved:

April 2014 for Fiscal Year 2013-2014		
Lassen Diversified Management	\$7,350.00	Contract Implementation for April 2014 Inv. 4721
Lassen Diversified Management	\$85.05	Duplication & Expenses for March 2014, Inv. 4722
Total	\$7,435.05	

CONTINUED ANNUAL REVIEW OF STRATEGIC PLAN AND LONG RANGE FINANCIAL PLAN: Sarah Boxx joined the meeting via teleconference. Extensive discussion ensued regarding case management systems and the need for grantees to be involved or develop their own in order to be able to be as certain as possible that duplication of services does not occur. ICC does not occur any longer so the SAT group provides case management opportunities instead. After extensive discussion it was decided that the subject matter would continue at the ART meeting with an outreach to schools to get their buy in. SAT and ART are changing gradually and eventually will be the young child wellness system.

Changes suggested in the strategic plan were to rephrase one of the Improved Family Functioning goals to say “A minimum of 80 high-risk families will be provided home visits annually.” In the Child Health area it was suggested to modify the goals to read “80% of children served by First 5 programs will receive an annual physical and oral health exam.,” “100% of children served by First 5 home visiting will receive developmental screenings,” and, “100% of children identified as needing additional services will receive referral and follow-up.” The first bulleted item is to be removed, “80% of families served by First 5 programs will increase utilization of child physical and emotional health services. It was suggested RFP’s should continue to be issued if the project is in excess of \$10,000 rather than \$7,500. The language regarding Mini Grants as follows is to be omitted, “Mini grants were suspended temporarily during 2009-2010, remained suspended during 2012-2013 and will continue to be suspended during the 2013-2014 program year. Mini grant funds will remain temporarily allocated to emerging initiatives.” The following statement is added to the Improved Systems of Care category, “A coordinated home visiting case management system exists and is used across the county and by all First 5 funded programs. Commissioners reviewed the vision statement felt that it should remain the same.

Discussion proceeded regarding the Long Range Financial Plan. The question of how to balance the deficit in year 4 was reviewed. After extensive discussion, Commissioners felt that if augmentation funds are discontinued and all reserves are expended, and the allocation is insufficient to maintain programs and the legislatively mandated components of First 5 then the funds would just have to be refused. Commissioners were hopeful that augmentation funds would be received.

Commissioners want to continue the exploration of other ways to function on reduced funding, still be effective, but perhaps conduct business differently or find ways to share costs and services on a regional basis.

AUTHORIZE PUBLIC HEARING ON REVISED STRATEGIV PLAN AND LONG RANGE FINANCIAL PLAN: Commissioner Smith made a motion to conduct public hearings on the revised documents at the June meeting. Commissioner Brawley seconded the motion. There was no further discussion and the motion passed with no abstentions.

DEVELOP AGENDA FOR VISIT OF CAMILLE MABEN AND MOIRA KENNEY: Camille Maben, Executive Director of the California First 5 Commission, and Moira Kenney, Executive Director of the First 5 Association will be coming to Susanville on May 9th to meet with the Commission. It was suggested that the meeting be convened at 9AM and break at 12 Noon, with lunch being served, and site visits occurring after lunch.

REPORTS AND UPDATES:

Home Visiting: Becky Roberts reported on the First 5 Home Visiting Program, indicating that their case load is an average of 148 per year. Costs run about \$92.91 per visit. Within the Young Child Wellness System Becky reported on the WRAP meetings that are ongoing with home visiting pilot families.

Oral Health: Partnerships are being explored with dentists and a case management system with Head Start is being discussed. Planned changes for the program are to focus on education and connect children to the clinics for treatment services. More exploration is under way to be sure that no supplantation will occur with the focus on education and treatment for high risk children that need supplemental treatment between visits to the clinics. Commissioner Brawley indicated that the clinics can obtain additional funding from the Health Partnership but that the push for that must come from the dentists. Additional funding could help supplement First 5 funding and expand services to children.

Bridges Out of Poverty: Mae Sherman reported on Bridges Out of Poverty trainings. She indicated that the Getting Ahead program is being used at the Fort Sage Family Resource Center as well as the Westwood Family Resource Center. The CUCF staff members that are trained are available to present Bridges Out of Poverty trainings to agencies and any group interested.

Young Child Wellness System: Commissioner Brawley reported on the YCWS, indicating that SAT and ART are working towards meeting the needs of a Young Child Wellness System. Melody and Becky will continue the discussion of case management needs at those meetings.

Help Me Grow: The Help Me Grow learning group is complete. The concept is good and could be included in the Young Child Wellness System. It is not being directly addressed at this time as other things needs to be worked out first in order to accommodate a Help Me Grow model of connecting children to services.

Touchpoints and NBO: Commissioner Murin reported on the latest Touchpoints training, indicating that 12 more were trained. She indicated that Kinship Care wants a presentation. The Boston forum is coming up again soon. Commissioner Brawley asked for a list of the NBO trainers so everyone can get together and discuss the future of NBO in Lassen County. Becky Roberts is the new coordinator for Touchpoints. She will be meeting with Ann of Touchpoints Boston to talk about the recent changes in the coordination structure in Lassen.

NEXT MEETING: The next meeting will be held on May 9th rather than May 1. The focus of the meeting will be to discuss with Moira and Camille the possibilities of shared regional services. The June agenda will contain election of officers, public hearings, contract renewals, and the 14-15 budget.

ADJOURN: The meeting was adjourned at 3:10 p.m.

Respectfully Submitted,



Laura J. Roberts
Executive Director