



AbLASSEN COUNTY
CHILDREN & FAMILIES COMMISSION

Date of Meeting: May 04, 2026
Time of Meeting: 9:00 a.m. - 11:00 a.m.
Location: Lassen County Office of Education
472-013 Johnstonville Road, Susanville, CA 96130

Below is the meeting information to grant public access to the Commission Meetings. All commissioners are required to attend in person, but community members are invited to join in person or use the information below.

Meeting Call-In Number: +1 669 900 6833

Meeting ID: 894 6867 8016

Passcode: 601270

Minutes

ATTENDANCE

Jessica Stading	Present	Chris Gallagher	Absent
Elizabeth Krier	Absent	Gary Bridges	Present
Ronda Hall	Present	Theresa Woodbury	Present
Jason Vial	Present	Tim Clark	Present

1. CALL TO ORDER — Welcome and Introductions

Name	Time	
Ronda Hall	9:15	

- 2. PUBLIC COMMENT:** Members of the public are given the opportunity to address the Commission on items of interest and within the jurisdiction of the Commission as such items are discussed. This time is allowed for public input on any item not on the agenda. Time may be limited, depending on the number of speakers and items of business.

Name	Subject
	Comments: No public comment

3. AGENDA APPROVAL, ADDITIONS, AND/OR DELETIONS

Action

COMMENT:			
Motion	Moved	Second	Pass
Move to approve the agenda	Bridges	Stading	Yes

Record of Vote

Jessica Stading	Approved	Chris Gallagher	Absent
Elizabeth Krier	Absent	Gary Bridges	Approved
Ronda Hall	Approved	Theresa Woodbury	Approved
Jason Vial	Approved		

4. APPROVAL OF EXECUTIVE COMMITTEE ACTIONS**Action**

Approval of Minutes: April 20, 2026

Approval of Fiscal Reports & Transfer of Funds: May 2026

COMMENT:

Motion:			Moved	Second	Pass
Approve of Financial Payments for May 2026 & Minutes of April 2026			Bridges	Woodbury	Yes
Jessica Stading	Approved	Chris Gallagher		Absent	
Elizabeth Krier	Absent	Gary Bridges		Approved	
Ronda Hall	Approved	Theresa Woodbury		Approved	
Jason Vial	Approved				

5. STRATEGIC PLAN REVIEW FOR PUBLIC HEARING**Action****COMMENT:**

Motion: Motion to approve			Moved	Second	Pass
Comments: The changes previously made were accepted			Stading	Woodbury	Yes
Jessica Stading	Approved	Chris Gallagher		Absent	
Elizabeth Krier	Absent	Gary Bridges		Approved	
Ronda Hall	Approved	Theresa Woodbury		Approved	
Jason Vial	Approved				

6. EMERGING INITIATIVE BUDGET LINE-ITEM**Action**

COMMENT:					
Motion: To rollover the funds to the diaper program			Moved	Second	Pass
Comments: Some of the funding has not been spent. Discuss consideration of where to spend funding. We will not lose the funding if it is rolled over. Proposal to spend extra funding on Diapers and Wipes. Use education funding on post-natal books.			Stading	Bridges	Yes
Jessica Stading	Approved	Chris Gallagher	Absent		
Elizabeth Krier	Absent	Gary Bridges	Approved		
Ronda Hall	Approved	Theresa Woodbury	Approved		
Jason Vial	Approved				

7. FY 2025-2026 & FY 2026-2027 BUDGET**Discussion**

COMMENT: Looking at disbursement to Preschool but all other funds spent. Funding allocation for Lassen Links staff and that is delayed until next fiscal year and funds rolled over. Draft budget for next fiscal year. Projected tobacco tax allocation continues to decline. Interest is earned from the Trust account is projected revenues. All spending is in line with the strategic plan. Shows some funds not allocated but to be used for PreSchool support. Needs assessment will go out next fiscal year. Hopkinson –evaluation for child care licensed providers for what support they need for the community in process. Exploring the changes to the budgets from State of CA. Budget to be approved at June meeting.
--

8. PRESCHOOL EXPANSION GRANT/NEEDS ASSESSMENT**Discussion**

COMMENT: Looking toward a renewable grant for sustainability

9. TIM CLARK MANAGEMENT LLC CONTRACT REVIEW**Discussion**

COMMENT: Scope of work hasn't changed. A discussion was held including cost of living.

10. MOU WITH PUBLIC HEALTH FOR LASSEN LINKS

Discussion

COMMENT: Met a few weeks ago and they are in process to go ahead with MOU go active July 1. Insurance was reviewed to make sure First 5 is not listed as the employer. Looking at vocational worker to aide FSPSA to link to Lassen Links. Increase follow up process. Provide better facts for needs assessment. Should have MOU by June. Touchpoint training is one of the goals for professional training.

11. CPA ENGAGEMENT LETTER UPDATE

Discussion

COMMENT: Harshwal & Company contract was accepted after the reference “for staff outside the country” was removed. Hope to get Audit done July or August.

12. REPORTS AND UPDATES

Information

Report	Update
Quality Counts North State	none
Lassen Links/MCAH	Hall hasn't been getting as many referrals, but this last meeting got 32 attendees. Great connections being made. Word is getting out. Lassen Family Services and done a presentation and did a referral using the portal. Learned how easy it is to make a referral. Showing all the agencies they connect to. MCAH conference coming up. Also Children and Youth with Special Health Care needs and they will get a grant in June. DREDF gave presentations with 5 parents. Connections Plumas Rural and DREDF and LCOE and lots of support and advocacy. Childrens Fair is coming up. Hall will provide a sensory lab at community events.
CHVP	none
Lassen County Oral Health Program (LOHP)	none
Sierra Cascade Family Opportunities	none
Northeastern Rural Clinic	Birthing classes every Tuesday in May. Using Laughter event on the 12 th from 2 to 4. A new case manager was hired to handle high risk clients. A meeting today for Woman's Health for Post-partum group. Hoping to get

	something put together every month. 15 babies born in April. Big turn over in doctors.
F5 Lassen Executive Director Report	Clark had a meeting with DREDF and Plumas Rural Services trying to link people together to foster relationship building. Working with First 5 Modoc for TK development. Partnered with Plumas hoping to have two more events. New commissioner position flown. Tim will come in person in June 22 nd and then the 23 rd will go to Bieber and make a presentation there. State Level First 5 CA executive director has been put on leave. Contact 1 st 5 Association if you need any guidance if contacted by the press
Other	Woodbury will not be at the June meeting.

15. ADJOURN @ 10:26

FY 25/26 Meetings: August 25, Sept 22, October 27, Nov 17, 2025 & Feb 23, April 20, May 20, June 22, 2026