



**LASSEN COUNTY**  
**CHILDREN & FAMILIES COMMISSION**

Date of Meeting: September 22, 2025

Time of Meeting: 9:00 a.m. – 09: a.m.

Location: Lassen County Office of Education  
472-013 Johnstonville Road, Susanville, CA 96130

Below is the meeting information to grant public access to the Commission Meetings. All commissioners are required to attend in person, but community members are invited to join in person or use the information below.

**Meeting Call-In Number: +1 669 900 6833**

**Meeting ID: 813 0037 4491**

**Passcode: 974660**

**Minutes**

**Attendance**

|                  |         |                   |         |
|------------------|---------|-------------------|---------|
| Jessica Stading  | Absent  | Ronda Hall        | Present |
| Brie Buckler     | Absent  | Melissa Rakestraw | present |
| Gary Bridges     | present | Chris Gallagher   | Absent  |
| Theresa Woodbury | present | Tim Clark         | present |

**NO QUORUM PRESENT. MEETING WILL BE RESCHEDULED**

**1. CALL TO ORDER - Welcome and Introductions**

| Name | Time |
|------|------|
|      | AM   |

**2. PUBLIC COMMENT:** Members of the public are given the opportunity to address the Commission on items of interest and within the jurisdiction of the Commission as such items are discussed. This time is allowed for public input on any item not on the agenda. Time may be limited, depending on the number of speakers and items of business.

| Name | Subject |
|------|---------|
|      |         |

**3. AGENDA APPROVAL, ADDITIONS, AND/OR DELETIONS**

**Action**

| COMMENT:                                                                   |       |        |      |
|----------------------------------------------------------------------------|-------|--------|------|
| Motion                                                                     | Moved | Second | Pass |
| Unable to hold meeting as we did not have a quorum. Meeting closed at 9:20 |       |        |      |

**Record of Vote**

|                 |  |                   |  |
|-----------------|--|-------------------|--|
| Jessica Stading |  | Ronda Hall        |  |
| Brie Buckler    |  | Melissa Rakestraw |  |

|                         |  |                        |  |
|-------------------------|--|------------------------|--|
| <b>Gary Bridges</b>     |  | <b>Chris Gallagher</b> |  |
| <b>Theresa Woodbury</b> |  |                        |  |

#### 4. APPROVAL OF EXECUTIVE COMMITTEE ACTIONS

**Action**

Financial Payments for September 2025

|                 |              |               |             |
|-----------------|--------------|---------------|-------------|
| <b>COMMENT:</b> |              |               |             |
| <b>Motion</b>   | <b>Moved</b> | <b>Second</b> | <b>Pass</b> |
|                 |              |               |             |

##### Record of Vote

|                         |  |                          |  |
|-------------------------|--|--------------------------|--|
| <b>Jessica Stading</b>  |  | <b>Ronda Hall</b>        |  |
| <b>Brie Buckler</b>     |  | <b>Melissa Rakestraw</b> |  |
| <b>Gary Bridges</b>     |  | <b>Chris Gallagher</b>   |  |
| <b>Theresa Woodbury</b> |  |                          |  |

#### 5. INFORMATION AND CONSENT CALENDAR

**Action**

Approval of Minutes: August 22, 2025

Approval of Fiscal Reports: September 2025

|                 |              |               |             |
|-----------------|--------------|---------------|-------------|
| <b>COMMENT:</b> |              |               |             |
| <b>Motion</b>   | <b>Moved</b> | <b>Second</b> | <b>Pass</b> |
|                 |              |               |             |

##### Record of Vote

|                         |  |                          |  |
|-------------------------|--|--------------------------|--|
| <b>Jessica Stading</b>  |  | <b>Ronda Hall</b>        |  |
| <b>Brie Buckler</b>     |  | <b>Melissa Rakestraw</b> |  |
| <b>Gary Bridges</b>     |  | <b>Chris Gallagher</b>   |  |
| <b>Theresa Woodbury</b> |  |                          |  |

#### 6. ANNUAL EVALUATION UPDATE

**Discussion**

|                |
|----------------|
| <b>Summary</b> |
|                |

#### 7. ANNUAL AUDIT UPDATE

**Discussion**

|                |
|----------------|
| <b>Summary</b> |
|                |

#### 8. TK PROFESSIONAL DEVELOPMENT

**Action**

|                 |              |               |             |
|-----------------|--------------|---------------|-------------|
| <b>COMMENT:</b> |              |               |             |
| <b>Motion</b>   | <b>Moved</b> | <b>Second</b> | <b>Pass</b> |
|                 |              |               |             |

##### Record of Vote

|                         |  |                          |  |
|-------------------------|--|--------------------------|--|
| <b>Jessica Stading</b>  |  | <b>Ronda Hall</b>        |  |
| <b>Brie Buckler</b>     |  | <b>Melissa Rakestraw</b> |  |
| <b>Gary Bridges</b>     |  | <b>Chris Gallagher</b>   |  |
| <b>Theresa Woodbury</b> |  |                          |  |

## 9. REPORTS AND UPDATES

|                                     |  |
|-------------------------------------|--|
| Quality Counts                      |  |
| Lassen HEARTS / MCAH                |  |
| CHVP                                |  |
| Health Collaborative                |  |
| Lassen County Oral Health Committee |  |
| Sierra Cascade Family Opportunities |  |
| LPC                                 |  |
| Northeaster Rural Clinic            |  |
| F5 Lassen Executive Director Report |  |

## 10. ADJOURN

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**FY 25/26 Meetings: Sept 22, 2025; Oct 27, 2025; Feb 23, 2026; Apr 4, 2026; Jun 22, 2026**