



LASSEN COUNTY
CHILDREN & FAMILIES COMMISSION

Date of Meeting: August 25, 2025

Time of Meeting: 9:00 a.m. - 11:00 a.m.

Location: Lassen County Office of Education
472-013 Johnstonville Road, Susanville, CA 96130

Below is the meeting information to grant public access to the Commission Meetings. All commissioners are required to attend in person, but community members, are invited to join in person or use the information below.

Meeting Call-In Number: +1 669 900 6833

Meeting ID: 813 0037 4491

Passcode: 974660

Minutes

ATTENDANCE

Jessica Stading	Present	Brie Buckler	Present
Melissa Rakestraw	Absent	Gary Bridges	Present
Ronda Hall	Present	Theresa Woodbury	Present
Chris Gallagher	Present	Tim Clark	Present

1. CALL TO ORDER — Welcome and Introductions

Name	Time	
Hall	9:05	AM

- 2. PUBLIC COMMENT:** Members of the public are given the opportunity to address the Commission on items of interest and within the jurisdiction of the Commission as such items are discussed. This time is allowed for public input on any item not on the agenda. Time may be limited, depending on the number of speakers and items of business.

Name	Subject
	No Public Comment

1. AGENDA APPROVAL, ADDITIONS, AND/OR DELETIONS**Action**

COMMENT:			
Motion	Moved	Second	Pass
I make a motion to approve the agenda.	Gallagher	Bridges	Y

Record of Vote

Jessica Stading	Approve	Brie Buckler	Approve
Melissa Rakestraw	Absent	Gary Bridges	Approve
Ronda Hall	Approve	Theresa Woodbury	Approve
Chris Gallagher	Approve		

4. APPROVAL OF EXECUTIVE COMMITTEE ACTIONS.**Action**

Financial Payments for July 2025, August 2025

COMMENT:			
Motion:	Moved	Second	Pass
I make a motion to approve the Executive Committee Actions.	Stading	Woodbury	Yes

Jessica Stading	Approved	Brie Buckler	Approved
Melissa Rakestraw	Absent	Gary Bridges	Approved
Ronda Hall	Approved	Theresa Woodbury	Approved
Chris Gallagher	Approved		

5. INFORMATION AND CONSENT CALENDAR**Action**

Approval of Minutes: June 23, 2025

Approval of Fiscal Reports: August 2025

COMMENT:			
Motion:	Moved	Second	Pass
I make a motion to approve the minutes and fiscal reports.	Gallagher	Bridges	Yes

Jessica Stading	Approved	Brie Buckler	Approved
Melissa Rakestraw	Absent	Gary Bridges	Approved
Ronda Hall	Approved	Theresa Woodbury	Approved
Chris Gallagher	Approved		

6. APPROVE FY 24/25 CLOSING BUDGET**Action**

COMMENT:			
Motion:	Moved	Second	Pass
I make a motion to approve the 24/25 Closing Budget.	Bridges	Gallagher	Yes

Jessica Stading	Approved	Brie Buckler	Approved
Melissa Rakestraw	Absent	Gary Bridges	Approved
Ronda Hall	Approved	Theresa Woodbury	Approved
Chris Gallagher	Approved		

7. SPCFA FUNDING UPDATE**Discussion**

Summary
Clark- We don't have the SPCFA grant executed. The SPCFA Grant will cover various projects that we are working on. The First 5 Association is working with First 5 California on this grant still.

8. TK PROFESSIONAL DEVELOPMENT STIPEND**Action**

COMMENT: Clark- I reached out to Plumas County about professional development. They have money they have to use this fiscal year for professional development. Christina Blackburn and Brian Boyer from Richmond School say that they need more professional development for requirements for TK. We are going to try to work together with Plumas for PD. They will have a Feather River professor teach an early childhood professional development training. They are working on creating a block party having children use blocks to tell a story. The training will happen in Plumas County. We want to use stipends to give to TK teachers driving to Plumas for the training from the SPCFA budget. There are 11-12 TK teachers in Lassen. There are only 4 in Plumas. The stipend idea is for \$150-\$200 for gas. The event will be free. I want to turn this into an annual PD conference. We could invite Modoc and Sierra County with a regional approach in the future. Plumas and Lassen will be the launch. We won't issue stipends up front. We will issue them after they attend the training. The maximum amount we would spend would be \$2,400 with 12 teachers from Lassen. Plumas is planning to have the training on November 8th.			
Motion:	Moved	Second	Pass
I make a motion to give \$200 per TK teacher with a \$2,400 maximum amount.	Bridges	Gallagher	Yes

Jessica Stading	Approved	Brie Buckler	Approved
Melissa Rakestraw	Absent	Gary Bridges	Approved
Ronda Hall	Approved	Theresa Woodbury	Approved
Chris Gallagher	Approved		

15. REPORTS AND UPDATES**Information**

Report	Update
Quality Counts North State	Phoebe Freeman- The QCNS grant has started for this fiscal year. Freeman is signing up any sites or daycares that meet the requirements for the program now. Freeman invited the new home visiting program from Public Health to be a part of this at the Commission Meeting.
Lassen HEARTS/MCAH/CHVP	Hall- Public Health is still doing the diaper program. They are getting referrals for Lassen Links. Hall was granted a scholarship in St Louis. Hall attended a Maternal Child Adolescence Conference. It is a conference about using substances and information. Hall applied for a grant for special health care needs for children at public health. They received the grant for \$127,000. CHVP Taylor Knecht- Melissa Harrison will be starting to see families next month (September). Knecht should start with families in October. They have a waiting list. (New home visiting program at Public Health)
Health Collaborative	Absent
Lassen Oral Health Program (LOHP)	Layla Bennet- Scheduling school based program. Big Valley is almost scheduled. Oral Health was up by 50% this last school year with the numbers of children they were able to see. Bennet just submitted two major reports to the state.
Sierra Cascade Family Opportunities	Jessica Stading- All of the centers have become licensed and operational. Janesville Preschool is fully staffed. The classrooms open next week. Janesville Preschool: Adelia is the Site Supervisor. 3.5 hour program. Centers 25/26 Year: Cedar, Union, Janesville, Susanville, Leavitt Lake, and Alturas SCFO Phone Number: 800-404-1242
LPC	Absent
Northeastern Rural Clinic	Theresa Woodbury- has birthing classes starting next week. Over summer Woodbury completed her lactation recertification and community health worker certification. Woodbury wants to create postpartum group again. 28 babies were born at Banner in July.
First 5 Executive Director	Clark: A lot of progress was made with UPK and PD. Clark reached out to the LPC to work together with TK. We won't work a lot with them but left the opportunity open with them. We had our Annual Audit on August 11. Clark is working on the MOU with Public Health for Lassen Links. In one of our grants we have marked some of the money for PH. The new director of Public Health left. Janesville SCFO needed a sprinkler system so they redid their budget to be able to do that.
Other	Next Meeting: September 22 - Note: Gallagher may not be absent.

14. ADJOURN @ 9:38 AM

FY 25/26 Meetings: Sept 22, October 27, Feb 23, April 27, June 22.

