



LASSEN COUNTY
CHILDREN & FAMILIES COMMISSION

Date of Meeting: February 23, 2026
 2025 Time of Meeting: 9:00 a.m. - 11:00 a.m.
 Location: Lassen County Office of Education
 472-013 Johnstonville Road, Susanville, CA 96130

Below is the meeting information to grant public access to the Commission Meetings. All commissioners are required to attend in person, but community members are invited to join in person or use the information below.

Meeting Call-In Number: +1 669 900 6833

Meeting ID: 813 0037 4491

Passcode: 974660

Minutes

ATTENDANCE

Jessica Stading	Present	Brie Buckler	Absent
Ronda Hall	Present	Gary Bridges	Present
Chris Gallagher	Present	Theresa Woodbury	Present
		Tim Clark	Present

1. CALL TO ORDER — Welcome and Introductions

Name: Ronda Hall	Time: 9:15 am
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- 2. PUBLIC COMMENT:** Members of the public are given the opportunity to address the Commission on items of interest and within the jurisdiction of the Commission as such items are discussed. This time is allowed for public input on any item not on the agenda. Time may be limited, depending on the number of speakers and items of business.

Name	Subject
None	None

3. AGENDA APPROVAL, ADDITIONS, AND/OR DELETIONS

Action

COMMENT: None			
Motion	Moved	Second	Pass
Move #11 to action and be 8.1 #12 to action #8.2	Bridges	Gallagher	Y

Record of Vote

Jessica Stading	Approved	Gary Bridges	Approved
Ronda Hall	Approved	Theresa Woodbury	Approved
Chris Gallagher	Approved		

4. APPROVAL OF EXECUTIVE COMMITTEE ACTIONS**Action**

Financial Payments for December 2025, January 2026, February 2026

COMMENT: None					
Motion			Moved	Second	Pass
Approve of Financial Payments for December 2025, January 2025, February 2026			Stading	Woodbury	Y
Jessica Stading	Approved	Gary Bridges		Approved	
Ronda Hall	Approved	Theresa Woodbury		Approved	
Chris Gallagher	Approved				

5. INFORMATION AND CONSENT CALENDAR**Action**

Approval of Minutes: November 17, 2025

Approval of Fiscal Reports: February 2026

COMMENT: None					
Motion			Moved	Second	Pass
Approve Minutes of October 25, 2025, Fiscal Reports for November 2025, and Transfer of Funds.			Gallagher	Bridges	Yes
Jessica Stading	Approved	Gary Bridges		Approved	
Ronda Hall	Approved	Theresa Woodbury		Approved	
Chris Gallagher	Approved				

6. APPROVE NEW COMMISSIONER APPLICANT**Action**

Elizabeth Krier

COMMENT: None					
Motion			Moved	Second	Pass
Approve new Commissioner Applicant: Elizabeth Krier			Bridges	Stading	Y
Jessica Stading	Approved	Gary Bridges		Approved	
Ronda Hall	Approved	Theresa Woodbury		Approved	
Chris Gallagher	Approved				

7. SELECT NEW CPA FIRM FOR ANNUAL AUDIT**Action**

COMMENT: Singleton Auman is restructuring and we need a new audit firm. Clark made efforts to get quotes from several firms. Clark shared various quoted of fees and processes and after audit support. In Clark’s opinion Harshwal and Co LLP are capable of doing the work remotely at the price of \$6300. They are familiar with 1 st Five groups. Bridges and Gallagher both like that they have previous experience.					
Motion:			Moved	Second	Pass
Approve new CPA Firm for Annual Audit for Harshwal & Co			Gallagher	Bridges	Y
Jessica Stading	Approved	Gary Bridges		Approved	
Ronda Hall	Approved	Theresa Woodbury		Approved	
Chris Gallagher	Approved				

8. CHILD ABUSE PREVENTION COUNCIL**Action**

COMMENT: A great opportunity for 1 st Five to support in this effort. Housed at Public Health pre-covid and they have a small budget from State Fees. Work to do campaigns for safety issues for children. Give out prevention coloring books and pinwheels. Applied for a grant. Would like to get the support of 1 st 5 for bridging work with Lassen Links.					
Motion:			Moved	Second	Pass
Support Child Abuse Prevention Council as part of the Strategic Plan			Woodbury	Gallager	Y
Jessica Stading	Approved		Gary Bridges		Approved

Ronda Hall	Approved	Theresa Woodbury	Approved
Chris Gallagher	Approved		

8.1 DRAFT MOU/SOW WITH HHS

Action

COMMENT: Use HHS to do a time study to look at how much money will be generated through MAA for partnership for reimbursements. Work with Public Health when they become ready for support. Review the working on liability insurance and the costs. Review and adjust to ensure Public Health provide all the benefits and we do not carry the liability. Review the “contractor” language. Approve the discussion as of the date that the position is filled and after language is updated. Look for new funding streams. Look at crafting the role. Use Lassen Links through FFPSA under HSS.

Motion: Move to negotiate a working partnership	Moved	Second	Pass
Move to negotiate a working partnership	Bridges	Gallagher	Y

Record of Vote

Jessica Stading	Approved	Gary Bridges	Approved
Ronda Hall	Approved	Theresa Woodbury	Approved
Chris Gallagher	Approved		

8.2 RFP SUPPORT CSPP OR PRESCHOOLS

Action

COMMENT: Two \$40K grant opportunities to go directly to staff salary and benefits with some funds which may be used for additional supplies. This would be implemented for after July 2026. Proposing a multi- year grant to each pre-school that is approved. The commission should be able to provide support for a few years. Suggest some changes to date structure. Change March 1 to the 2nd. Change 17th to the 20th. Change the one week for application review until April 17th. School ends the end of June. Funds to be started with the next school year after approval. Funds would go in effect for July onward. Funds allocation for June 22nd for the next school year. Discuss the funding renewal process. We should have the committee get a progress report. And renewed on a positive report for up to two years.

Motion : To have two \$40K grants available to applicants of preschools to be approved at the June meeting after changes discussed.	Moved	Second	Pass
	Gallagher	Bridges	Y

Record of Vote

Jessica Stading	Abstain	Gary Bridges	Approved
Ronda Hall	Approved	Theresa Woodbury	Approved

Chris Gallagher	Approved		
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9. MID YEAR REPORT

Discussion

COMMENT: Kim to present Mid-Year Evaluation summary. Progress on 9 strategies between July 1 and Dec 31 of 2025. In spring of 2025 and changed to new focus on the 9 strategies. Kim reviewed her package. Any questions, please email Kim.

10. BEGIN STRATEGIC PLAN REVIEW

Discussion

COMMENT: Review the package for further discussion in the April meeting.

11. ~~DRAFT MOU/SOW WITH HHS~~

Discussion

~~Lassen Links Expansion change to work with HHS.~~

See comments on 8.1

12 ~~RFP SUPPORT CSPP OR PRESCHOOLS~~

Discussion

See comments on 8.2

13. FORM 700 & INTEREST TRAINING

Information

Summary: Should have received an email to submit your Form 700 online and to take the conflict of interest.

14. REPORTS AND UPDATES

Information

Report	Update
Quality Counts North State	None
Lassen HEARTS/MCAH/CHVP	Ronda to be morphing her reporting into Lassen Links. Not too many outreaches, but will do more in the Family Planning Conference. Providing safe spaces for children with special needs at events. Home Visiting: Taylor to also going to the Family Conference and children's fair and approved referral form. Exploring keeping them engaged. Melissa has a longer relationship and has good engagement. Working with Banner hospital has been very helpful. Mondy is now available for oversight.
Health Collaborative	None
Lassen Oral Health Program (LOHP)	None

Sierra Cascade Family Opportunities	Janesville flew TA for Cedar classrooms and hired a new office assistant. Nicollette Swain is our new data director.
LPC	None
Northeastern Rural Clinic	Woodbury has birthing classes start Tuesday March 3 rd . 22 births in Jan. Breastfeeding event with WIC in August. WIC has an event in March 17 first event since covid. Post Partum referrals continuing.
F5 Lassen Executive Report	Clark presented executive Director report. Work with all our partners to get the referral process going. Working with schools that have a TK program to get them into the referral program as well. Partner with Plumas County Office of Ed for professional development for Plumas and Lassen County teachers. Working on develop a work group for TK teachers in both counties. Reaching out the new auditor. Vacancy for HHS person and one other vacancy. Change the next meeting to April 20th

15. ADJOURN @ 11:14

FY 25/26 Meetings: August 25, Sept 22, October 27, Nov 17, Feb 23, April 20, June 22.