



LASSEN COUNTY
CHILDREN & FAMILIES COMMISSION

Date of Meeting: September 30, 2024

Time of Meeting: 9:00 a.m. - 11:00 a.m.

Location: Lassen County Office of Education
472-013 Johnstonville Road, Susanville, CA 96130

Below is the meeting information to grant public access to the Commission Meetings. All commissioners are required to attend in person, but community members, are invited to join in person or use the information below.

Meeting Call-In Number: +1 669 900 6833

Meeting ID: 823 4860 9873

Passcode: 742241

Minutes

ATTENDANCE

Jessica Stading	Present	Chris Gallagher	Absent
Jodi Neuenschwander	Present	Barbara Longo	Absent
Ronda Hall	Present	Theresa Woodbury	Present
Melissa Rakestraw	Present	Tim Clark	Present

1. CALL TO ORDER — Welcome and Introductions

Name	Time	
Hall	9:22	AM

- 2. PUBLIC COMMENT:** Members of the public are given the opportunity to address the Commission on items of interest and within the jurisdiction of the Commission as such items are discussed. This time is allowed for public input on any item not on the agenda. Time may be limited, depending on the number of speakers and items of business.

Name	Subject
	None

3. AGENDA APPROVAL, ADDITIONS, AND/OR DELETIONS

Action

COMMENT:

Motion	Moved	Second	Pass
Clark: Item 5, delete transfer of funds.	Neuenschwander	Rakestraw	Yes

Record of Vote

Jessica Stading	Approved	Melissa Rakestraw	Approved
Jodi Neuenschwander	Approved	Theresa Woodbury	Approved
Ronda Hall	Approved		

4. APPROVAL OF EXECUTIVE COMMITTEE ACTIONS**Action**

Minutes and Financial Payments for September 2024

COMMENT: None			
Motion	Moved	Second	Pass
Approve Minutes: September 5, 2024 Approve Transfer of funds and Fiscal Reports: September 2024	Stading	Woodbury	Y

Lassen County Children and Families Commission		
September 23, 2024 for FY 2024-2025		
Transfer of Funds Request		
Morning Glory, Inc	\$2,220.79	Diaper and Wipes for Public Health Diaper Program
Alliant Insurance Services, Inc	\$2,509.50	Annual Premium 9/29/24-9/29/25
Sarah Boxx, Inc	\$6,325.00	1 of 2 payments for Lassen Links Strategic Part. Inv. 6341
Total	\$11,055.29	

Record of Vote-1

Jessica Stading	Approved	Melissa Rakestraw	Approved
Jodi Neuenschwander	Approved	Theresa Woodbury	Approved
Ronda Hall	Approved		

5. INFORMATION AND CONSENT CALENDAR**Action**

Approval of Minutes of September 5, 2024

Approval of Transfer of Funds and Fiscal Reports for September 2024

COMMENT:			
Motion	Moved	Second	Pass
Approve Minutes of September 5, 2024, Transfer of funds and Fiscal Reports for September 2024.	Rakestraw	Woodbury	Yes

Record of Vote-2

Jessica Stading	Approved	Melissa Rakestraw	Approved
Jodi Neuenschwander	Approved	Theresa Woodbury	Approved
Ronda Hall	Approved		

6. ANNUAL AUDIT PUBLIC HEARING**Public Hearing**

Comment	Opened	Closed
No Comment	9:24	9:25

7. APPROVE FY 23/24 CLOSING BUDGET**Action**

COMMENT: At the last meeting Gallagher asked for Comparison vs Actual.			
Motion	Moved	Second	Pass
I motion to approve	Stading	Rakestraw	Y

Record of Vote-3

Jessica Stading	Approved	Melissa Rakestraw	Approved
Jodi Neuenschwander	Approved	Theresa Woodbury	Approved
Ronda Hall	Approved		

8. ANNUAL EVALUATION REPORT**Discussion**

Presented by Kim Hopkinson

Summary
<p>Pathways served 28 families with one child prenatal through age 5 with at least one high-needs characteristic at intake. For July 1st, 2023- June 30th, 2024 Pathways had 1,337 points of contact, 622 additional services, and 497 home visits. Pathways also provided families with 24 referrals to other community resources. Of the 28 families 21 families did complete 35 surveys. There was 100% satisfaction of the people who completed their surveys. All stated that they were treated well. 61% indicated their needs were not met after the referral. Kim Hopkinson tried to reach out further and only got two responses. Those were not included, but were noted as positive.</p> <p>Roberts stated that most of the dissatisfaction comes from housing referrals. They had 5 housing referrals this year.</p> <p>Families are always offered services, not all families accept all services.</p> <p>Hopkins reviewed the 4 goals of Pathways with the First 5 Lassen Commission Board. Pathways uses the Parents as Teachers model to provide services for high needs families through the PAT standards. Recommendations from the 23-24 local evaluation report are to consider the use of a participatory evaluation process and to connect with families to explore potential areas of improvement with the referral process and understanding the impact of expanded programming and braided funding on evaluation activities.</p> <p>Pathways reports to: First 5 Lassen, PAT, CAL WORKS, and MCAH.</p>

9. ANNUAL EVALUATION REPORT**Action**

COMMENT:			
Motion	Moved	Second	Pass
Approve the Annual Evaluation	Rakestaw	Neuenschwander	Y

Record of Vote-4

Jessica Stading	Approved	Melissa Rakestraw	Approved
Jodi Neuenschwander	Approved	Theresa Woodbury	Approved
Ronda Hall	Approved		

10. F5 LASSEN DATABASE UPDATE**Action**

COMMENT: One of the funding sources requires that Becky Roberts uses the Visit Tracker Database. Kim Hopkinson asks if we can possibly move away from our current database, ODM with Bailey Data Management, and have Pathways only use the Visit Tracker Database. This new database may not have the same kind of reports that we need. Hopkinson suggests that we build a referral report system through survey monkey for example, to make up for what the Visit Tracker Database is missing. By moving away from ODM and using the new database, it would reduce our budget by \$5,000. It would cost more for SEI to become fluent in using the new system in the beginning. Pathways has started using Visit Tracker and has been entering all families seen since July. Visit Tracker will have a record of every family enrolled since July 1st. Visit Tracker is much more efficient and easier to use for the staff. Roberts will need access to the database for a few weeks into October to make sure everything is transferred over to Visit Tracker. Roberts suggests we pay through October for ODM to give her time. Clark will contact Jeff Bailey to see if he can revise his bill. Approve to move away from ODM at the appropriate time, but not extend indefinitely.

Motion	Moved	Second	Pass
Approve the Lassen Database Update Transition from ODM to VT.	Rakestaw	Woodbury	Y

Record of Vote-5

Jessica Stading	Approved	Melissa Rakestraw	Approved
Jodi Neuenschwander	Approved	Theresa Woodbury	Approved
Ronda Hall	Approved		

11. FY 23/24 Lassen Annual Report**Discussion****Summary**

AR-1, AR-2, and AR-3 reports are provided. These will be asked to be approved at the October 28th. Due October 31, 11:59 PM

12. PARENTS AS TEACHERS

Pathways Sustainability Plan

Discussion**Summary**

Outreach: Presentation was given at Woodbury's class by Janelle Morgan from Pathways. First 5 can't duplicate funding for Pathways. We want to look at a long term plans for Pathways to make sure our investments are supporting the growth and sustainability. First 5 Lassen would like a 5 year plan/long term plan from the board of Pathways. In February we will discuss the next funding goal from First 5.

13. LOCAL ORDINANCE, STATE LEGISLATION & POLICY AND PROCEDURE REVIEW Discussion

Summary

Clark gave County Counsel our policy and procedures to see what our boundaries are for First 5 with no employees. Clark has not heard back yet from County Counsel. We are in our last year of grant funding for Lassen Links. We want to make sure we know what we can do so we don't engage in things we can not partake in. Clark is hoping for information by our October meeting.

14. LASSEN LINKS UPDATE

Discussion

Summary

Lassen Links has grant opportunity through Partnership. Clark is submitting the grant application today. It is for up to \$150,000. We would contract this out for staff support, referral support and community support. This would also supply support for Community Health Workers and Enhanced Care Management support. If we get accepted there is ongoing funding and additional support for these activities that we are building to be sustained.

Janelle Morgan from Pathways was denied for the CHW class. They got an email that there will be more classes next year. Debbie Jones from Northeastern (Health Educator) and Ronda Hall were accepted.

CHW: Community Health Worker - help medical recipients to get additional services that are available to them. It is a bridge to help community members get routed to services they need and help them find those services.

CPHW - Theresa Woodbury is certified. Comprehensive Parental Health Worker. Northeastern gets paid for her to do this and they pay her.

First 5 hopes to pick up the indirect services.

FFPSA -Family First Prevention Service Act- This team is out of probation, T1 Lassen links, T2 wrap around. Any families that have SCARS reports that are unfounded are sent to a screener.

15. REPORTS AND UPDATES

Information

Report	Update
Quality Counts/First 5 Impact Project Update	Journaling implemented into coaching for the 24-25 fiscal year.
Lassen HEARTS/MCAH	None, CHW training
Health Collaborative	None
Lassen Oral Health Program (LOHP)	None
Sierra Cascade Family Opportunities	Openings at some center for students and teachers.
LPC	Transition with LPC to Teanna Day and Jaime Schultz.
Northeastern Rural Clinic	The next Birthing class is in November.
Other	

14. ADJOURN @ 10:59

FY 24/25 Meetings: Oct. 28, 2024; Feb. 24, 2025; April 28, 2025; June 23, 2025