



LASSEN COUNTY
CHILDREN & FAMILIES COMMISSION

Date of Meeting: March 21, 2025

Time of Meeting: 9:00 a.m. - 11:00 a.m.

Location: Lassen County Office of Education
472-013 Johnstonville Road, Susanville, CA 96130

Below is the meeting information to grant public access to the Commission Meetings. All commissioners are required to attend in person, but community members, are invited to join in person or use the information below.

Meeting Call-In Number: +1 669 900 6833

Meeting ID: 839 3436 0007

Passcode: 811483

Minutes

ATTENDANCE

Jessica Stading	Present	Brie Buckler	Present
Jodi Neuenschwander	Absent	Gary Bridges	Absent
Ronda Hall	Present	Theresa Woodbury	Present
Melissa Rakestraw	Present	Chris Gallagher	Absent
Barbara Longo	Absent	Tim Clark	Present

1. CALL TO ORDER — Welcome and Introductions

Name	Time	
Hall	9:04	AM

- 2. PUBLIC COMMENT:** Members of the public are given the opportunity to address the Commission on items of interest and within the jurisdiction of the Commission as such items are discussed. This time is allowed for public input on any item not on the agenda. Time may be limited, depending on the number of speakers and items of business.

Name	Subject
None	

3. AGENDA APPROVAL, ADDITIONS, AND/OR DELETIONS**Action**

COMMENT:			
Motion	Moved	Second	Pass
No additions or deletions.	Buckler	Rakestraw	Y

Record of Vote

Jessica Stading	Approved	Brie Buckler	Approved
Jodi Neuenschwander	Absent	Gary Bridges	Absent
Ronda Hall	Approved	Theresa Woodbury	Approved
Melissa Rakestraw	Approved	Chris Gallagher	Absent

4. APPROVE EXECUTIVE COMMITTEE ACTIONS**Action**

Financial Payments for March 2025

COMMENT:			
Motion	Moved	Second	Pass
Motion to approve the financial payments for March 2025.	Stading	Woodbury	Yes

Jessica Stading	Approved	Brie Buckler	Approved
Jodi Neuenschwander	Absent	Gary Bridges	Absent
Ronda Hall	Approved	Theresa Woodbury	Approved
Melissa Rakestraw	Approved	Chris Gallagher	Absent

5. INFORMATION AND CONSENT CALENDAR**Action**

Approval of Minutes: February 24, 2025

Approval of Fiscal Reports: March 2025

COMMENT:			
Motion	Moved	Second	Pass
Approve Minutes of February 24, 2025 and Fiscal Reports for March 2025.	Stading	Rakestraw	Yes

Record of Vote:

Jessica Stading	Approved	Brie Buckler	Approved
Jodi Neuenschwander	Absent	Gary Bridges	Absent
Ronda Hall	Approved	Theresa Woodbury	Approved
Melissa Rakestraw	Approved	Chris Gallagher	Absent

6. COMMISSIONER TERMS

Discussion

Summary

We are moving forward with everyone's terms.

7. FORM 700 & CONFLICT OF INTEREST

Discussion

Summary

Clark- April 1st the Form 700 is due. Phoebe Freeman can assist you with getting it to Michelle Underaga if needed. Clark will send it out to the commissioners again.

8. LASSEN COUNTY ORAL HEALTH PROGRAM

Action

One Year Supply of Fluoride

COMMENT: At the February commission meeting Oral Health shared that they need \$600 for a year's supply of fluoride. First 5 can't duplicate or supplant. If someone else is supposed to pay for it and they aren't, we can't cover it. There have been changes at the state level to cover fluoride. We can help cover this for one year for the Lassen County Oral Health Program. In the motion we can reimburse invoices for up to \$600. They can order their fluoride as needed and get reimbursed and can order in sections.

Motion:	Moved	Second	Pass
Motion to fund \$600 to cover oral health fluoride for one year.	Stading	Buckler	Yes

Jessica Stading	Approved	Brie Buckler	Approved
Jodi Neuenschwander	Absent	Gary Bridges	Absent
Ronda Hall	Approved	Theresa Woodbury	Approved
Melissa Rakestraw	Approved	Chris Gallagher	Absent

9. PRESCHOOL STARTUP RFA PROCESS

Action

COMMENT: Stading gave a presentation on a preschool opening in Janesville. With the amount of money the commission is considering to spend we need to go through the proper process. In this case an RFA would be appropriate to put out to the public. The commission needs to approve the RFA process. We will have a grading team to evaluate the applications and bring them to the commission. We want this money to go towards a center-based preschool.

Motion	Moved	Second	Pass
Motion to approve Startup RFA process.	Rakestraw	Woodbury	Y

Jessica Stading	Abstained	Brie Buckler	Approved
Jodi Neuenschwander	Absent	Gary Bridges	Absent
Ronda Hall	Approved	Theresa Woodbury	Approved
Melissa Rakestraw	Approved	Chris Gallagher	Absent

10. CONTINUE STRATEGIC PLAN & LONG RANGE FINANCIAL PLAN REVIEW Discussion

Vision, Mission, Financial Guidance & Strategic Plan Activities

Summary
<p>Clark presented the vision, mission, and financial guidance with discussion on future modifications. Modifications suggested:</p> <p>Vision -Buckler: Through collaboration with community partners and families.....(at the beginning). Rakestraw: Addition idea on financial strategies section of home visiting.</p> <p>“Continue to fund local programs and partnerships to reach those most at risk, while also promoting collaborations to expand home visiting and improve access to oral health services.”</p> <p>Kim Hopkinson: We won’t have a program evaluation this year. SEI’s work will be more of outputs, meetings, supplies, construction projects, process, and activities.</p> <p>UPK Grant: Not listed</p> <p>Lassen Links: Not listed</p> <p>Continuing supporting Lassen Links and UPK Grant Activities. We have submitted for the UPK grant and it has been accepted. We are waiting on the GAN. We will include school districts in Lassen County.</p> <p>Reviewing strategies for FY 25-26.</p> <p>Capacity Building: Shift from ODM to Lassen Links.</p> <p>Needs Assessments: Coordinating CHAW to braided community needs assessments. On Lassen Links we are creating a common repository to have this information combined.</p> <p>Collaborate with : Literacy Program</p> <p>Lassen Library- 0-2 reading</p> <p>LCOE- 3-7 reading</p> <p>Post Partum Support</p>

11. REPORTS AND UPDATES

Information

Report	Update
Quality Counts North State	Mini Grant opened up to sites opened longer than 5 years.
Lassen HEARTS/MCAH/CHVP	<p>Hearts: The diaper program is very successful. Ronda Hall wants to make connections with families and this is helping.</p> <p>MCAH: Nothing</p> <p>CHVP: The hiring process for the program coordinator of home visiting is on hold until Public Health (PH) gets a PH Director. Interviews for the PH Director are on March 26th. PH will wait until the new director starts to interview for the Program Coordinator of Home Visiting.</p>
Health Collaborative	

Lassen Oral Health Program (LOHP)	Two more schools to finish this year. Kindergarten Round-Up Monday in Bieber.
Sierra Cascade Family Opportunities	Family Connection Conference (FCC) last Saturday. There were two tables added. 98 total participants. Clark: Mentioned asking First 5 for support with the FCC next year.
LPC	None
Northeastern Rural Clinic	New OB Doctor Starting next week, Dr. Silverman. Woodbury Public Health, and Lassen Links have been coordinating very well together.
Other	

14. ADJOURN @ 11:11

FY 24/25 Meetings: April 28, 2025; May 12, 2025; June 23, 2025