



LASSEN COUNTY
CHILDREN & FAMILIES COMMISSION

Date of Meeting: December 9, 2024

Time of Meeting: 9:00 a.m. - 11:00 a.m.

Location: Lassen County Office of Education
472-013 Johnstonville Road, Susanville, CA 96130

Below is the meeting information to grant public access to the Commission Meetings. All commissioners are required to attend in person, but community members, are invited to join in person or use the information below.

Meeting Call-In Number: +1 669 900 6833

Meeting ID: 891 1594 7338

Passcode: 053451

Minutes

ATTENDANCE

Jessica Stading	Present	Brie Buckler	Present
Jodi Neuenschwander	Absent	Barbara Longo	Present
Ronda Hall	Present	Theresa Woodbury	Present
Melissa Rakestraw	Present	Tim Clark	Present
Chris Gallagher	Present		

1. CALL TO ORDER — Welcome and Introductions

Name	Time	
Ronda Hall	9:02	AM

- 2. PUBLIC COMMENT:** Members of the public are given the opportunity to address the Commission on items of interest and within the jurisdiction of the Commission as such items are discussed. This time is allowed for public input on any item not on the agenda. Time may be limited, depending on the number of speakers and items of business.

Name	Subject
	None

3. AGENDA APPROVAL, ADDITIONS, AND/OR DELETIONS

Action

COMMENT:			
Motion	Moved	Second	Pass
Approve agenda as given.	Gallagher	Stading	Y

Record of Vote

Jessica Stading	Yes	Brie Buckler	Yes
Melissa Rakestraw	Yes	Barbara Longo	Yes
Ronda Hall	Yes	Theresa Woodbury	Yes
Christ Gallagher	Yes		

4. APPROVAL OF EXECUTIVE COMMITTEE ACTIONS**Action**

Financial Payments for November 2024

COMMENT:

Motion	Moved	Second	Pass
Approve Financial Payments for November 2024	Gallagher	Stading	Y

Lassen County Children and Families Commission**December 2024 for Fiscal Year 2024-2025****Transfer of Funds Request**

Couso Technology & Design	\$99.00	Lassen Links Online Ad Campaign Inv 5463
Social Entrepreneurs, Inc	\$280.00	October 2024 Home Visiting Evaluation, Inv 6409
Tim Clark Management, LLC	\$24.54	Duplication/Postage, Inv 1131
Tim Clark Management, LLC	\$7,201.00	December 2024 Contract Implementation
Total	\$7,604.54	

Record of Vote

Jessica Stading	Yes	Brie Buckler	Yes
Melissa Rakestraw	Yes	Barbara Longo	Yes
Ronda Hall	Yes	Theresa Woodbury	Yes
Christ Gallagher	Yes		

5. INFORMATION AND CONSENT CALENDAR**Action**

Approval of Minutes: November 22, 2024

Approval of Fiscal Reports: December 2024

COMMENT:

Motion	Moved	Second	Pass
Approve Minutes of November 22, 2024, and Fiscal Reports for December 2024.	Stading	Gallagher	Y

Record of Vote

Jessica Stading	Yes	Brie Buckler	Yes
Melissa Rakestraw	Yes	Barbara Longo	Yes
Ronda Hall	Yes	Theresa Woodbury	Yes
Christ Gallagher	Yes		

5. F5 CONTRACTS FULFILLED

Discussion

Pathways to Child & Family Excellence & Bailey Data Management

Summary

Clark shared that Pathways to Child & Families Excellence has fulfilled their responsibility in connecting their remaining families to Lassen Links and transferring all family data (paper and digital) to the Commission. Final Payment was issued to them as outlined in the Notice of Termination. Bailey Data Management also has fulfilled the requirement to fulfill the contract. All digital information has been downloaded and received. Final payment was issued to them as outlined in the Notice of Termination.

6. F5 LASSEN STRATEGIC PLAN UPDATE

Action

COMMENT: Clark shared the results of canceling the contract for Home Visiting Services and expressed to the Commission that a decision needs to be made to know what steps need to be taken to update the Strategic Plan. He also shared the unique contribution that Home Visiting Services make to a community.

The Commission engaged in a very robust conversation around the importance of Home Visiting and how to best support it considering the Commission's financial position and the time constraints the Commission is under.

Motion	Moved	Second	Pass
To leave Home Visiting as a critical component of the Strategic Plan and to have our Executive Director to reach out to Publics Health and Community Social Services to learn how the Commission can best partner with them as they plan to launch a Home Visiting Program that will become a Parents as Teachers Affiliate.	Longo	Gallagher	Y

Record of Vote

Jessica Stading	Yes	Brie Buckler	Yes
Melissa Rakestraw	Yes	Barbara Longo	Yes
Ronda Hall	Yes	Theresa Woodbury	Yes
Christ Gallagher	Yes		

7. COMMISSIONER TERM ENDING

Discussion

Summary

Clark presented the Commissioner's Terms and to see if there would be any changes. Gallagher would like to continue while Longo will end her position in February 2025.

8. PARTNERSHIP HP IPP GRANT APPLICATION

Discussion

Summary

Clark stated that Partnership HP did not accept the application but did not deny it. They did not understand the role that First 5 Lassen would be playing in Lassen Links and how that would work within their scope of work. It will be necessary to refine the proposal and resubmit it.

9. SPCFA FUNDING

Discussion

Summary

Clark shared about how the SPCFA Funding has been used and that now the the Home Visiting Contract was terminated, this funding will need to be used before the end of the Fiscal Year. This will need further discussion to understand what Public Health needs and that the funding could potentially go to support them.

10. PUBLIC HEALTH HOME VISITING PROGRAM

Discussion

Summary

Rakestraw shared about the progress surrounding Home Visiting at Public Health. There is a lot of support for this and a lot of trying to get everything going. They could benefit by First 5 Lassen's support for start-up costs.

11. LASSEN LINKS UPDATE

Information

Summary

Hall shared that Senator Elect Dahle has produced a video highlighting Lassen Links and what it has contributed to helping Lassen County. She has a promotional campaign called "Raising Rural Voices" in which she high lights barriers that exist in Rural California that other parts of California does not understand.

12. ADJOURN @ 10:23 AM

FY 24/25 Meetings: Jan 6, 2025Feb. 24, 2025; April 28, 2025; June 23, 2025