



LASSEN COUNTY
CHILDREN & FAMILIES COMMISSION

Date of Meeting: September 10, 2020
Time of Meeting: 1:30 PM - 3:00 PM

DUE TO COVID-19 and the executive orders of both President Trump and Governor Newsom we will be meeting virtually. Governor Newsom has lifted some of the restrictions of the Brown Act to allow commissions to meet virtually.

Meeting Call In Number: +1 669 900 6833

Meeting ID: 845 0325 1620

Password: 231669

Minutes

ATTENDANCE

Mae Sherman	Present	David Teeter	Present
Wendy Blackmon	Present	Barbara Longo	Absent
Mary Ann Murin	Absent	Ronda Hall	Present
Michelle Godman	Present	Phoebe Freeman	Present
Wendy Jacobs	Present	Tim Clark	Present

1. CALL TO ORDER — Welcome and Introductions

Name	Time
Mae Sherman	1:35 PM

- 2. PUBLIC COMMENT:** Members of the public are given the opportunity to address the Commission on items of interest and within the jurisdiction of the Commission as such items are discussed. This time is allowed for public input on any item not on the agenda. Time may be limited, depending on the number of speakers and items of business.

Name	Subject	Open: 1:35 PM	Closed: 1:36 PM
	None		

3. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

Action

COMMENT: None			
Motion	Moved	Second	Pass
Motion to approved agenda.	Teeter	Blackmon	Y

Record of Vote

Wendy Blackmon	Yes	David Teeter	Yes
Michelle Godman	Yes	Ronda Hall	Yes
Wendy Jacobs	Yes	Phoebe Freeman	Yes

4. INFORMATION AND CONSENT CALENDAR**Action**

Approval of Minutes of August 6, 2020

Approval of Fiscal Reports for September 2020

Approval of Transfer of Funds from Trust Account and Payment of Obligations

COMMENT: None			
Motion	Moved	Second	Pass
Approve Minutes of August 6, 2020, Fiscal Reports for September 2020, Transfer of Funds from Trust Account and Payment of Obligations.	Blackmon	Hall	Y

Record of Vote			
Wendy Blackmon	Yes	David Teeter	Yes
Michelle Godman	Yes	Ronda Hall	Yes
Wendy Jacobs	Yes	Phoebe Freeman	Yes

Lassen County Children and Families Commission		
September 2020 for FY 2020-2021		
Transfer of Funds Request		
Pathways to Child & Family Excellence	\$56,240.00	Advance payment FY 20/21, Inv. 229
Tim Clark Management, LLC	\$122.02	Duplication/Stamp/Misc for August, Inv. 1032
Tim Clark Management, LLC	\$6,325.00	Contract Implementation for September 2020, Inv. 1031
Singleton Auman PC	\$7,000.00	Audit of Financial Statement FYE: 6/30/20, Inv. 53894
Social Entrepreneurs, Inc.	\$311.25	Evaluation Support 7/31/20, Inv. 5070
Total	\$69,998.27	

5. ANNUAL AUDIT**Action**

Review of Annual Audit and schedule public hearing.

COMMENT: Clark: No findings were found.			
Motion	Moved	Second	Pass
Motion made to approve annual audit and to schedule public hearing at the October meeting.	Blackmon	Jacobs	Y

Record of Vote			
Wendy Blackmon	Yes	David Teeter	Yes
Michelle Godman	Yes	Ronda Hall	Yes
Wendy Jacobs	Yes	Phoebe Freeman	Yes

6. ANNUAL REPORT

Action

Review Annual Report Draft and schedule final review and public hearing.

COMMENT: Clark: There has been data issues due to ODM crashing. Becky is working hard to get LSP increases/decreases and Parent Satisfaction surveys to SEI. Once the Annual Evaluation Report is completed, this report will be used to be complete the annual report. AR1 and AR 2 are complete and accurate. There will be only additions to AR3 to its current state.			
Motion	Moved	Second	Pass
Motion made to approve draft of Annual Report and schedule final review and public hearing.	Hall	Freeman	Y
Record of Vote			
Wendy Blackmon	Yes	David Teeter	Yes
Michelle Godman	Yes	Ronda Hall	Yes
Wendy Jacobs	Yes	Phoebe Freeman	Yes

7. HOME VISITING COORDINATION FUNDING AUTHORIZE SIGNING OF LOCAL AREA AGREEMENT

Action

COMMENT: Clark: The chairperson will be the one signing the LAA			
Motion	Moved	Second	
Motion to approve the Commissioner Sherman to sign the LAA for the Home Visiting Coordination Funding	Jacobs	Blackmon	
Record of Vote			
Wendy Blackmon	Yes	David Teeter	Yes
Michelle Godman	Yes	Ronda Hall	Yes
Wendy Jacobs	Yes	Phoebe Freeman	Yes

8. F5 LASSEN COVID-19 SUPPLIES UPDATE

Information

COMMENT: Clark: Lassen County Office of ED was contacted to see if they needed any supplies and none were needed. The remaining supplies will be distributed to the childcare providers serviced by Quality Counts and the remaining distributed to Pathways and others accordingly. Hall: There will be another shipment of supplies containing PPE and cleaning supplies.
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9. REPORTS AND UPDATES

Report	Update
Quality Counts/First 5 Impact Project Update	Freeman - New grant cycle has begun. MOU is ready to be submitted and all spots are full. Lassen Community College chose to leave due their daycare being closed due to COVID-19. There are a total of 22 sites enrolled.

Lassen HEARTS	Hall - Lassen HEARTS is beginning to resume out reaches in the county.
Health Collaborative	Hall - Still no word on when this will resume.
Children's Oral Health Committee	Muttera - We are resuming dental screenings and will be going to Early Head Start. Janesville School District is gearing things up for screenings as well as being able to do a checkup with the third graders. There is talk about setting up a Dental Drive Through Screening at Public Health in the future.
F5 Home Visiting Coordination Funding	Clark - Longo was able to help me setup a meeting with a quick turn around, but due to the Sheep Fire it was postponed. Now that the fire is no longer an immediate threat to the community, the meeting will be rescheduled soon.
Pathways	Roberts - With all the changes that COVID-19 has brought, home visits have transitioned to virtual visits. We stay in communication with all our families on a regular basis through text, phone calls, video chats and other ways that we can keep in touch while following the social distancing guidelines. We are sending out resources on various topics as families request them. Due to the changes, ASQs are down. We are exploring ways so that these screenings can resume. There was a database crash that has effected getting the Annual Evaluation Report completed. We are working very hard to re-enter all the information so that SEI can get the need information to complete the report.

12. ADJOURN @ 2:13 PM

FY 20/21 Meetings:

October 1, 2020