



DUE TO COVID-19 and the executive orders of both President Trump and Governor Newsom we will be meeting virtually. Governor Newsom has lifted some of the restrictions of the Brown Act to allow commissions to meet virtually.

**Meeting Call In Number: +1 669 900 6833**

**Meeting ID: 853 3298 2074**

**Password: 071719**

**Minutes**

**ATTENDANCE**

<b>Mae Sherman</b>	Will be missed	<b>David Teeter</b>	Absent
<b>Wendy Blackmon</b>	Present	<b>Barbara Longo</b>	Absent
<b>Mary Ann Murin</b>	Absent	<b>Ronda Hall</b>	Present
<b>Michelle Godman</b>	Present	<b>Phoebe Freeman</b>	Present
<b>Wendy Jacobs</b>	Present	<b>Tim Clark</b>	Present

**1. CALL TO ORDER — Welcome and Introductions**

<b>Name</b>	<b>Time</b>
Wendy Blackmon	1:33 PM

**2. PUBLIC COMMENT:** Members of the public are given the opportunity to address the Commission on items of interest and within the jurisdiction of the Commission as such items are discussed. This time is allowed for public input on any item not on the agenda. Time may be limited, depending on the number of speakers and items of business.

<b>Name</b>	<b>Subject</b>	<b>Open: 1:34</b>	<b>Closed: 1:35 PM</b>
Hall	F5 COVID-19 Supplies coming mid December: Face masks, Hand sanitizer, personal disinfectant.		

**3. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS**

**Action**

<b>COMMENT: None</b>			
<b>Motion</b>	<b>Moved</b>	<b>Second</b>	<b>Pass</b>
Motion to move item 6 to follow item 10	Hall	Freeman	Y

**Record of Vote**

<b>Wendy Blackmon</b>	Yes	<b>Phoebe Freeman</b>	Yes
<b>Michelle Godman</b>	Yes	<b>Ronda Hall</b>	Yes
<b>Wendy Jacobs</b>	Yes		

**4. APPROVAL OF EXECUTIVE COMMITTEE ACTIONS**

**Action**

<b>COMMENT:</b>			
<b>Motion</b>	<b>Moved</b>	<b>Second</b>	<b>Pass</b>
Motion to approve executive committee actions.	Jacobs	Hall	Y
<b>Record of Vote</b>			
<b>Wendy Blackmon</b>	Yes	<b>Phoebe Freeman</b>	Yes
<b>Michelle Godman</b>	Yes	<b>Ronda Hall</b>	Yes
<b>Wendy Jacobs</b>	Yes		

<b>Lassen County Children and Families Commission</b>		
<b>November 2020 for FY 2020-2021</b>		
<b>Transfer of Funds Request</b>		
Social Entrepreneurs, Inc.	\$3,380.00	Evaluation Support 9/30/20, Inv. 5117
Tim Clark Mgmt, LLC	\$6,325.00	Contract Implementation for November 2020, Inv# 1035
Tim Clark Mgmt, LLC	\$150.26	Duplication/Stamp/Misc for October, Inv# 1036
<b>Total</b>	<b>\$9,855.26</b>	

**5. INFORMATION AND CONSENT CALENDAR**

**Action**

- Approval of Minutes of October 11, 2020
- Approval of Fiscal Reports for October 2020
- Approval of Transfer of Funds from Trust Account and Payment of Obligations

<b>COMMENT: None</b>			
<b>Motion</b>	<b>Moved</b>	<b>Second</b>	<b>Pass</b>
Approve Minutes of October 1, 2020, Fiscal Reports for December 2020, Transfer of Funds from Trust Account and Payment of Obligations.	Hall	Godman	Y

<b>Record of Vote</b>			
<b>Wendy Blackmon</b>	Yes	<b>Phoebe Freeman</b>	Yes
<b>Michelle Godman</b>	Yes	<b>Ronda Hall</b>	Yes
<b>Wendy Jacobs</b>	Yes		

<b>Lassen County Children and Families Commission</b>		
<b>December 2020 for FY 2020-2021</b>		
<b>Transfer of Funds Request</b>		
Social Entrepreneurs, Inc.	\$1,280.00	Evaluation Support 10/31/20, Inv. 5137
Tim Clark Mgmt, LLC	\$6,325.00	Contract Implementation for December 2020, Inv# 1037

Tim Clark Mgmt, LLC	\$349.51	Duplication/Stamp/Misc for September, Inv# 1038
Total	\$7,954.51	

**6. ~~MOMENT OF SILENCE TO HONOR MAE SHERMAN~~ Discussion**

**7. ELECTION OF OFFICERS Action**

<b>COMMENT:</b>			
<b>Motion</b>	<b>Moved</b>	<b>Second</b>	<b>Pass</b>
Motion to approve Wendy Blackmon - Chair, Ronda Hall - Vice Chair, and Mary Ann Murin - Secretary/Treasurer	Freeman	Godman	Y
<b>Record of Vote</b>			
<b>Wendy Blackmon</b>	Yes	<b>Phoebe Freeman</b>	Yes
<b>Michelle Godman</b>	Yes	<b>Ronda Hall</b>	Yes
<b>Wendy Jacobs</b>	Yes		

**8. HOME VISITING COORDINATION PROJECT CONTRACT UPDATE Information**

**COMMENT: Clark** - The LAA has been signed by First 5 Lassen and is waiting for F5 CA to sign. Once they sign, then the contract with Sarah Boxx, LLC will be ready to sign.

**9. ODM DATABASE UPDATE Information**

**COMMENT: Clark** - Once all the updates have been made, SEI will perform a validation of the data to make sure everything is in alignment with the LSP tool. The updates will increase Pathway's ability to correct any mistakes made and to ease the inputing process.

**10. REPORTS AND UPDATES**

<b>Report</b>	<b>Update</b>
Quality Counts/First 5 Impact Project Update	Freeman - I was able to recruited a new FFN. I have room for one more site to be recruited, preferably a FFN or licensed family care site.
Lassen HEARTS	Hall/Godman - The Methodist HOPE Pantry did a diapers & wipes drive for MCAH and Lassen HEARTS. Recently an additional donation of diapers and wipes was given as well. From this they have a substantial supply of diapers and wipes for families that need them. Families do come in about once a month to help supplement their diaper and wipes needs. We have asked Susanville Stuff to announced that those in need of diapers and wipes can call Lassen HEARTS at 530-251-2461 or 1-800-831-1223. We also have new curriculum to help teen parents or new parents with parenting education. With this new curriculum we are able to email/text the curriculum to those who need help.

Health Collaborative	None
Children's Oral Health Committee	None
Head Start	Blackmon - We are deemed essential and will continue to be open. At the beginning of the new year, our Joaquin site and Chestnut site will be relocating to the where the college preschool use to be. It is Head Start's understanding that Lassen Community College will no longer have a preschool there. This new site will be called the Lassen site. Upon registration at the beginning of this preschool year all families that enrolled were notified of this change. There remains to be several open slots if anyone knows of a child needing preschool.

**11. HONOR MAE SHERMAN - MOMENT OF SILENCE**

**Discussion**

**COMMENT**

**Blackmon:** Lead out with a moment of silence

**Clark:** Mae Sherman has had a major impact to the children and families in our county for a long time. She has been with First 5 Lassen for 18 years as a commissioner. She continued her duties during her cancer treatment by attending the meetings as possible and signing. I was able to spend time and pray with her and her family. She said from the beginning that she never questioned God on why. Instead she prayed for either a miracle or for her to go home.

The BOS will be honoring Mae at their meeting on December 15th. I will also be presenting the annual reports to them and will be presenting a plaque to her family if they are able to make.

**Hall:** Mae has been a huge help to me personally and will be missed.

**Godman:** My children went through the preschool that Mae was in charge of at Susanville Assembly of God.

Clark lead out in a prayer to thank God for blessing our county with Mae Sherman and all of her work in helping children and families. She was a great example for us on how to live.

**12. ADJOURN @ 2:09 PM**

**FY 20/21 Meetings:**

February 4, 2021