



***LASSEN COUNTY
CHILDREN & FAMILIES COMMISSION***

Date of Meeting: June 6, 2019

Time of Meeting: 1:30 -3:00 p.m.

Meeting Place: Lassen County Office of Education
472-013 Johnstonville Road
Susanville, CA 96130

Minutes

ATTENDANCE

Anita Osborn	Absent	Wendy Jacobs	Present
Mary Ann Murin	Absent	David Teeter	Present
Wendy Blackmon	Absent	Barbara Longo	Absent
Mae Sherman	Present	Ronda Hall	Present
Michelle Godman	Present	Laura Roberts	Present

1. CALL TO ORDER — Welcome and Introductions

Name	Time
Commissioner Sherman	1:30 pm

- 2. PUBLIC COMMENT:** Members of the public are given the opportunity to address the Commission on items of interest and within the jurisdiction of the Commission as such items are discussed. This time is allowed for public input on any item not on the agenda. Time may be limited, depending on the number of speakers and items of business.

Name	Subject
None	None

3. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

Action

COMMENT: None			
Motion	Moved	Second	Pass
Approve agenda.	Jacobs	Godman	Y

4. INFORMATION AND CONSENT CALENDAR

Action

Approval of Minutes: May 2, 2019

Approval of Fiscal Reports: June 2019

Approval of Transfer of Funds from Trust Account and Payment of Obligations

COMMENT: None			
Motion	Moved	Second	Pass
Approve Minutes: May 2, 2019; Fiscal Reports: June 2019; Transfer of Funds from Trust Account and Payment of Obligations.	Hall	Teeter	Y

Lassen County Children and Families Commission		
June 6, 2019 for FY 2018-2019		
Transfer of Funds Request		
Lassen Diversified Management	\$6,491.74	Contract Implementation for June 2019 Inv. 5170
Lassen Diversified Management	\$471.36	Duplication for May 2019 Inv. 5171
Social Entrepreneurs, Inc.	\$5,195.25	Evaluation for May 2019. Prepaid Professional Fees 2019-2020 Inv. 4663
First 5 Association	\$3,625.00	Annual Membership Dues 2019-2020. Policy Fund Contribution Inv. 202009
Pathways to Child and Family Excellence	\$54,060.00	Final payment for FY 2018-2019 Inv. 212
Total	\$69,843.35	

**5. STRATEGIC PLAN AND LONG RANGE FINANCIAL PLAN
PUBLIC HEARING**

Hearing

Comment: Correct spelling Rhonda Hall to Ronda Hall	Opened	Closed
	1:37 pm	1:38 pm

**6. ADOPT UPDATED STRATEGIC PLAN AND LONG RANGE
FINANCIAL PLAN**

Action

COMMENT: None			
Motion	Moved	Second	Pass
Approve adopt of updated Strategic Plan and Long Range Financial Plan.	Teeter	Jacobs	Y

**7. STATE COMMISSION'S FY 17-18 ANNUAL REPORT
PUBLIC HEARING**

Hearing

Comment: None	Opened	Closed
	1:40 pm	1:42 pm

8. APPROVE STATE COMMISSION'S FY 17-18 ANNUAL REPORT

Action

COMMENT: None			
Motion	Moved	Second	Pass
Approve State Commission's FY 17-18 Annual Report	Godman	Jacobs	Y

**9. POLICIES AND PROCEDURES - SOLE SOURCING AND
PURCHASE AMOUNT INCREASE - PUBLIC HEARING**

Hearing

Comment: None	Opened	Closed
	1:43 pm	1:44 pm

**10. ADOPT POLICIES AND PROCEDURES - SOLE SOURCING
AND PURCHASE AMOUNT INCREASE**

Action

COMMENT: None			
Motion	Moved	Second	Pass
Approve adoption of policies and procedures to include Sole Sourcing clause as well as increase of purchase amount.	Teeter	Hall	Y

11. APPROVE BUDGET FOR FY 19-20

Action

COMMENT: None			
Motion	Moved	Second	Pass
Approve Budget for FY 19-20	Jacobs	Teeter	Y

12. ELECTION OF OFFICERS FOR FY 19-20

Action

COMMENT: None				
Motion	Moved	Second	Absentention	Pass
Approve the following as executive committee officers: Chair - Mae Sherman, Vice Chair- Wendy Blackmon Secretary/Treasurer - Mary Ann Murin	Jacobs	Godman	Sherman	Y

13. REVIEW OF MEMBERSHIP - TERMS EXPIRING

Information

COMMENT: ED Roberts mentioned that Commissioner Osborn may not renew her term.

COMMENT: Commissioner Godman mentioned that Commissioner Longo may not renew her term.

14. REPORTS AND UPDATES

Information

Report	Update
Quality Counts/First 5 Impact Project Update	None
Lassen HEARTS	Hall: Word continues to spread about all that HEARTS does. They will be at the Tinkering Lab at the County Fair discussing pool safety and passing pool noodles. Promoting safe sleep environment and giving away cribs for babies up to one year of age. Plan on teaming up with WIC to further extend reach in the community.
Health Collaborative, Children's Oral Health Committee	Muttera: Oral Health has been at every Kindergarten Round Up in the county and schools are beginning to request visits. Working with North Eastern Rural to work with tele med. Oral Health would purchase equipment and North Eastern would provide the doctors. Doctor Flor Ride made her first appparent at the Children's Fair. Gift cards are available for kids who come. MOU for the county schools has been signed and Oral Health should be able to make visits in the fall. Local Farmer's Market has its kick off this weekend. EBT match at the Farmer's Market to allow to double their voucher.
211 Efforts	Hall: Emergency 211 is the focus and funding is still a challenge and many seeking out different avenues. There is a growing desire to see it happen. Teeter: County Board of Supervisors are looking at the budget at this time and it would be good to see potential funding to support this effort. ED Roberts: It would be a great legacy of First 5 Lassen to help make this a reality here in Lassen.
Conflict of Interest and Ethics Trainings	Clark: Thank you for all who have completed the training.
Children's Fair Report	Clark: It was great to team up with MCAH at the children's fair! It helped working together. There were several people looking for Otter the Potter books specifically. Muttera: They provided fluoride screenings for 40 kids. Teeter: Rotary was able to raise enough funds for all service projects this year. Shared how the helicopter landing didn't work out very well since it blew over several pop up canopies.
Other	

15. Adjourn

FY 18/19 Meetings:

August 1, 2019; September 5, 2019; October 3, 2019