



LASSEN COUNTY
CHILDREN & FAMILIES COMMISSION
 Approved Minutes of Meeting June 8, 2016
 336 Alexander
 Avenue, Susanville, CA

ATTENDANCE:

Jim Chapman, Commissioner
 Melody Brawley, Commissioner
 Anita Osborn, Commissioner
 Mary Ann Murin, Commissioner
 Gene Smith, Commissioner
 Wendy Blackmon, Commissioner

Katherine Nielson, Alternate Commissioner
 Jessica Jones, Commissioner
 Laura Roberts, Staff
 Visitors: Patty Gunderson, Wendy Jacobs

Mae Sherman, commissioner

CALL TO ORDER: The meeting was called to order at 1:30 p.m. by Chairperson Wendy Blackmon. Everyone was welcomed.

PUBLIC COMMENT: Public comment was requested. There were no comments received.

AGENDA APPROVAL: Commissioner Chapman made a motion to approve the agenda as submitted. Commissioner Sherman seconded the motion. There was no discussion and the motion passed with no abstentions.

INFORMATION AND CONSENT CALENDAR: Commissioner Sherman made a motion to approve the information and consent calendar which contained the Minutes of the May 5, 2016 meeting, fiscal reports, and transfer of funds from trust account for payment of obligations. Commissioner Smith seconded the motion. The motion passed with no abstentions.

The fiscal items approved are as follows:

<u>Lassen County Children and Families Commission</u>		
June 8 2016 for Fiscal Year 2015-2016		
Transfer of Funds Request		
Lassen Diversified Management	\$6,925.00	Contract Implementation for June 2016. Inv. 4922
Lassen Diversified Management	\$869.93	Duplication & Postage for May 2016 Inv. 4923
First 5 Association Dues	\$3,125.00	Membership dues for FY 2016-17. Inv. #2016x30
Social Entrepreneurs	\$602.50	Consulting for May 2016. Inv. 3521
Modoc County Office of Education	\$31.08	Adin State Preschool. Invoice AR16-00099
Smiles for Life, Inc.	\$1,255.00	April/May 2016 expenses. Inv. 314
Pathways to Child & Family Excellence	\$53,120.00	Final Invoice FY 2015/16. Inv. 166
Zdental/Dental Elite	\$310.00	Instant Read Thermometers. Order# 60116-4
Total	\$66,238.51	

FINAL ANNUAL REVIEW: The revised Strategic Plan and Long Term Financial Plan of the Lassen County Children & Families Commission, as well as the amended Policies and Procedures and the Amended Bylaws were given a final review. All changes requested at previous meetings have been made. Comments were received from Commissioner Chapman regarding the demographics of the document. It was mentioned that a recent report from Department of Corrections had been received indicating what the local inmate population statistics were. Commissioner Chapman suggested that a statement of how these impact local demographics should be included anytime Lassen County population statistics is utilized. It was suggested that the date on the cover of the Policies and Procedures be changed to June 8, 2016. There were no further questions or comments

PUBLIC HEARINGS: Public Hearings were declared open at 1:40 p.m. The Public Hearings covered the following:

- California First 5 Commission's FY 14-15 Annual Report.
- Lassen First 5's revised Strategic Plan and Long Term Financial Plan
- Amended Policies and Procedures
- Amended Bylaws

There were no comments from the public and no further comments or questions from the Commissioners. The public hearing was declared closed at 1:45 p.m.

ADOPTION OF REVISED STRATEGIC PLAN AND LONG RANGE FINANCIAL PLAN, AMENDED POLICIES AND PROCEDURES AND AMENDED BYLAWS: Commissioner Osborn made a motion to adopt the Revised Strategic Plan and Long Range Financial Plan, the Amended policies and Procedures, and the Amended Bylaws. Commissioner Sherman seconded the motion. The motion passed with no abstentions.

EMERGING INITIATIVE -- BIG VALLEY PRESCHOOL: The emerging initiative of Big Valley Preschool could not be considered. Both Commissioners Smith and Osborn had to excuse themselves from the item therefore a quorum did not remain. Commissioner Chapman suggested that a special meeting be called and if no quorum could be established that the Executive Committee review and act on the item. The full Commission would ratify the actions of the Executive Committee at the August 2016 meeting.

BUDGET: The draft budget was reviewed. Commissioner Chapman made a motion to approve the draft budget as presented. Commissioner Smith seconded the motion. The motion passed with no abstentions.

ELECTION OF OFFICERS FOR FY 16-17: Commissioner Smith made a motion to accept the existing officers, Blackmon as Chairperson, Sherman as Vice Chair, and Murin as Secretary/Treasurer for the upcoming fiscal year. Commissioner Blackmon and Sherman indicated it would be fine with them. Commissioner Murin was absent. Commissioner Osborn seconded the motion. There was no further discussion. The motion passed with no abstentions.

REPORTS AND UPDATES:

QRIS/FIRST 5 IMPACT Project Update: Commissioner Smith gave a brief update and indicated that he would be attending a meeting regarding the technical support portion of QRIS/IMPACT soon. Several counties are thinking of working together with regard to regional grants for technical assistance.

Home Visiting/Touchpoints: Commissioner Osborn reported that the Touchpoints Training Team will be attending the national conference in July. Funding to attend is provided through FASD funding.

Oral Health: Still exploring options. A committee meeting was held through the Health Collaborative and discussions about children's oral health began. Prevention was important as were hospital dentistry services and education. It was suggested for the next meeting to invite a representative from Lassen Indian Health as well as Banner Health.

Young Child Wellness System: No update this time.

Health Collaborative: The Collaborative is working well and being facilitated by consultant Rudeen Monte. The Health Collaborative is a local effort based upon the California Collaborative of Rural Health Initiatives.

Other: The Hands on Health Van attended McKinley Full Inclusion Preschool and the TK program on the 11th of May. The activities went very well. After their event at McKinley, they attended the children's ready group at the library. The event there was well attended.

ADJOURN: The Meeting was adjourned at 2:07 p.m. The next meeting is August 4, 2016.

Respectfully Submitted,



Laura J. Roberts

Executive Director