



LASSEN COUNTY
CHILDREN & FAMILIES COMMISSION

Date of Meeting: June 7, 2018
Time of Meeting: 1:30 -3:00 p.m.
Meeting Place: Lassen County Office of Education
472-013 Johnstonville Road
Susanville, CA 96130

Minutes

ATTENDANCE

Anita Osborn	Present	Wendy Jacobs	Present
Mary Ann Murin	Present	David Teeter	Present
Wendy Blackmon	Present	Barbara Longo	Present
Mae Sherman	Present		
Jessica Jones	Absent	Laura Roberts	Present

1. CALL TO ORDER — Welcome and Introductions

Name	Time
Commissioner Sherman	1:32 pm

- 2. PUBLIC COMMENT:** Members of the public are given the opportunity to address the Commission on items of interest and within the jurisdiction of the Commission as such items are discussed. This time is allowed for public input on any item not on the agenda. Time may be limited, depending on the number of speakers and items of business.

Name	Subject
Wendy Jacobs	Head Start
Comment	Room for enrollment for next year!

3. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

Action

Comment: None			
Motion	Moved	Second	Passed
Approve Agenda as presented.	Jacobs	Longo	Y

4. APPROVAL OF EXECUTIVE COMMITTEE ACTIONS

Financial Payments for May 2018

Action

Comment: None			
Motion	Moved	Second	Passed
Approve Executive Committee Actions listed below.	Osborn	Murin	Y

Lassen County Children and Families Commission		
May 2018 for Fiscal Year 2017-2018		
Transfer of Funds Request		
Lassen Diversified Management	\$6,658.33	Contract Implementation for May 2018 Inv. 5085
Lassen Diversified Management	\$112.94	Duplication & Postage April. 2018 Inv. 5086
Social Entrepreneurs, Inc	\$845.00	Consulting & Evaluation for April 2018. Inv. 4265
Total	\$7,616.27	

5. **INFORMATION AND CONSENT CALENDAR** **Action**
 Minutes April 5, 2018
 Approval of Fiscal Reports for May and June 2018
 Approval of Transfer of Funds from Trust Account and Payment of Obligations

Comment: None			
Motion	Moved	Second	Passed
Approve Minutes April 5, 2018; Fiscal Reports for May and June 2018; Transfer of Funds from Trust Account and Payment of Obligations listed below.	Longo	Murin	Y

Lassen County Children and Families Commission		
June 7 2018 for Fiscal Year 2017-2018		
Transfer of Funds Request		
Lassen Diversified Management	\$6,658.37	Contract Implementation for June 2018 Inv. 5089
Lassen Diversified Management	\$285.53	Duplication & Postage for May 2018 Inv. 5090
Social Entrepreneurs Inc	\$1,592.75	Evaluation Services Inv. 4299
Pathways to Child & Family Excellence	\$53,000.00	4th Quarter Final Payment Inv. 191
Total	\$61,536.65	

6. **FINAL REVIEW OF MODIFICATIONS TO STRATEGIC PLAN AND LONG RANGE FINANCIAL PLAN** **Action**

Comment: None			
Motion	Moved	Second	Passed
Approve Final Review of Modifications to Strategic Plan and Long Range Financial Plan	Blackmon	Murin	Y

7. **FY 18-23 STRATEGIC PLAN AND LONG RONGE FINANCIAL PLAN — PUBLIC HEARING** **Hearing**

Comment	Open	Closed
Chairman Sherman opened and closed Public Hearing with no comments received.	1:39 pm	1:40 pm

8. **PUBLIC HEARING ON FY 16-17 FIRST 5 CALIFORNIA ANNUAL REPORT** **Hearing**

Comment	Open	Closed
Chairman Sherman opened and closed Public Hearing with no comments received.	1:41 pm	1:42 pm

9. **ADOPT UPDATED STRATEGIC PLAN AND LONG RANGE FINANCIAL PLAN** **Action**

Comment: None			
Motion	Moved	Second	Passed
Adopt Updated Strategic Plan and Long Range Financial Plan	Teeter	Murin	Y

10. **ELECTION OF OFFICERS FY 18-19** **Action**

Comment: Nominations were requested. None were received. Existing Officers volunteered again.			
Motion	Moved	Second	Passed
Approve Election of Officers FY 18-19: Chair - Sherman; Vice Chair - Blackmon; Sec/Treas - Murin	Osborn	Teeter	Y

11. APPROVE BUDGET FOR FY 18-19**Action****Comment:** None

Motion	Moved	Second	Passed
Approve Budget for FY 18-19	Jacobs	Murin	Y

12. REVIEW OF MEMBERSHIP - TERMS EXPIRING**Information**

Name	Subject
ED Roberts	Shared timing challenges between First 5 records and County Clerk's records. Will contact County Clerk to see about reconciling the differences. No terms expiring in 2018

13. UPDATE ON COMMISSION INFRASTRUCTURE RESEARCH**Information**

Name	Subject
ED Roberts	Gave update on infrastructure research. Budgets will be created for each infrastructure scenario. More information will be given at August meeting.

14. REVIEW OF CalWORKS HOME VISITING INITIATIVE - Barbara Longo**Information**

Name	Subject
Barbara Longo	Presented CalWorks Home visiting initiative. Concerns shared how this would effect First 5 Home Visiting Program. Supplantation was discussed. June 18th at 10am a committee will gather to investigate more regarding this initiative. First 5, Pathways, Head Start, Alliance, LCOE, HHS are key players involved who should make up this committee.

15. REPORTS AND UPDATES**Information**

Report	Update
Big Valley Preschool	None
QRIS/First 5 Impact Project Update	Tarah Clark shared that Phoebe Freeman will be taking over her role in QRIS. Since December, four sites have joined (Herlong Preschool, Care Bear, Little Lamb, Lassen Community College). Sustainability is a focus for them. Reassessing County Plan. Strengthening Families was shared and Lassen County has been given free access to utilize this program. QRIS is now QCNS (Quality Counts North State).
Home Visiting, Touchpoints	Herlong/Doyle is now being serviced twice a week by Home Visiting. Annual training is planned in the Fall for Touchpoints
Lassen HEART	None
Health Collaborative, Children's Oral Health Committee	Committee has met and identified areas of need. Redesigned and identified leaders in the collaborative and will meet again.
211 Efforts	Meeting is scheduled for June 21st in Sacramento to get more information.
Head Start	Head Start Health Fairs scheduled the week of September 17th-20th.

16. ADJOURN

FY 17/18 Meetings

August 2, 2018

September 6, 2018

October 4, 2018