



LASSEN COUNTY
CHILDREN & FAMILIES COMMISSION
Approved Minutes of Meeting, September 3, 2015
336 Alexander Avenue, Susanville, CA

ATTENDANCE:

- | | |
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| <input type="checkbox"/> Jim Chapman, Commissioner | <input checked="" type="checkbox"/> Mae Sherman, commissioner |
| <input checked="" type="checkbox"/> Melody Brawley, Commissioner | <input type="checkbox"/> |
| <input type="checkbox"/> Anita Osborn, Commissioner | <input type="checkbox"/> Joanna Zimmermann, Commissioner |
| <input checked="" type="checkbox"/> Mary Ann Murin, Commissioner | <input type="checkbox"/> Katherine Nielson, Alternate Commissioner |
| <input checked="" type="checkbox"/> Gene Smith, Commissioner | <input checked="" type="checkbox"/> Laura Roberts, Staff |
| <input checked="" type="checkbox"/> Wendy Blackmon, Commissioner | |

CALL TO ORDER: The meeting was called to order at 1:30 p.m. Everyone was welcomed.

PUBLIC COMMENT: There were no comments received.

AGENDA APPROVAL: Commissioner Brawley made a motion to approve the agenda as presented. Commissioner Murin seconded the motion. There was no discussion and the motion passed with no abstentions.

INFORMATION AND CONSENT CALENDAR: Commissioner Sherman made a motion to approve the information and consent calendar as presented. Commissioner Brawley seconded the motion. The motion passed with no abstentions. Items approved on the Consent Calendar were the Minutes of August 6, 2015, the Fiscal Reports of September 3, 2015, and transfer of funds from trust account and payment of obligations listed below:

<u>Lassen County Children and Families Commission</u>		
September 3, 2015 for Fiscal Year 2014-2015		
Transfer of Funds Request		
Lassen Diversified Management, Inc.	\$6,925.00	Contract for September 2015. Inv. 4846
Lassen Diversified Management, Inc.	\$180.05	Duplication, Postage & Expenses for August 2015. Inv. 4847
Singleton & Auman	\$7,000.00	Annual Audit Billing, 6/30/15, Invoice 33671
Total	\$14,105.05	

EVLUATION REPORT REVIEW AND APPROVAL: The Evaluation Report was reviewed. The description of the Young Child Wellness system was modified to reflect updated information received. Commissioner Murin made a motion to approve the Evaluation Report as modified. Commissioner Brawley seconded the motion. There was no further discussion and the motion passed with no abstentions.

ANNUAL AUDIT REVIEW AND SCHEDULE PUBLIC HEARING: The Annual Audit was presented for review. There were no changes or questions. Commissioner Smith made a motion to approve the Annual Audit as presented and to schedule it for public hearing at the next meeting. Commissioner Brawley seconded the motion. There was no further discussion. The motion passed with no abstentions.

ANNUAL REPORT REVIEW DRAFT AND SCHEDULE PUBLIC HEARING: The Annual Report draft was presented and reviewed. The description of the Young Child Wellness System was updated. Commissioner Brawley made a motion to approve the Annual Report as amended and to schedule it for public hearing at the next meeting. Commissioner Murin seconded the motion. There was no further discussion. The motion passed with no abstentions.

APPROVAL OF SMALL COUNTIES FRAMEWORK IMPLEMENTATION PLAN: The Small Counties Framework Implementation Plan was presented. This is a new requirement surrounding the receipt of augmentation funds. It must be clearly stated what the funds are to be used for, what outcomes are expected, and who will be doing the work. This plan is to be completed annually. It's not clear at this time whether or not a separate progress report will be required or if the Annual Report will suffice. The plan was reviewed with no suggested modifications. Additional information was requested concerning whether a continuous quality improvement process is a required evaluation element. Commissioner Sherman made a motion to approve the plan as presented with Commissioner Smith offering a second to the motion. There was no further discussion. The motion passed with no abstentions.

REPORTS AND UPDATES:

QRIS/First 5 Impact Funds: Gene Smith reported on the application for First 5 Impact funds. The Phase One application is submitted. Work begins soon on Phase Two.

Home Visiting: Pathways is settled in their new building now. The new address is 2119 Main Street. They are having an open house on September 8th at 9:00 a.m.

Oral Health: Headstart Preschool visits are underway.

Young Child Wellness/Help Me Grow: After the County Budget passes, recruitment will begin for the Young Child Wellness/Help Me Grow project coordinator.

Touchpoints: No report on Touchpoints

Other: Commissioner Brawley reported on the Community Development Block Grant process. An income survey is now required so the details of doing that are being worked on. There may be costs associated with that so departments and programs may have to help with funding. Some ideas for the CDBG funds are: Funding for a facility for the mentally ill homeless; raise awareness of Bridges Our of Poverty; Opioid issues; Mental Health First Aid ASSIST -- Suicide Prevention Program. Commissioner Brawley reported that a Task Force has been formed to look at homelessness issues. Commissioner Smith reported on the playground project, indicating that equipment is to be delivered and installed on September 21. The equipment that First 5 Lassen funded several years ago has been moved to the McKinley School site for installation. They still need bark for the play area. Information about the October 3rd McKinley school musicology child care provider conference was given.

ADJOURN: The Meeting was adjourned at 2:30 p.m. The next meeting is October 1, 2015.

Respectfully Submitted,



Laura J. Roberts
Executive Director