



LASSEN COUNTY
CHILDREN & FAMILIES COMMISSION
Minutes of Meeting, May 7, 2015
336 Alexander Avenue, Susanville, CA

ATTENDANCE:

- | | |
|--|---|
| <input type="checkbox"/> Jim Chapman, Commissioner | <input checked="" type="checkbox"/> Mae Sherman, commissioner |
| <input checked="" type="checkbox"/> Melody Brawley, Commissioner | <input type="checkbox"/> Annette Sandborg, Commissioner |
| <input checked="" type="checkbox"/> Anita Osborn, Commissioner | <input checked="" type="checkbox"/> Joanna Zimmermann, Commissioner |
| <input checked="" type="checkbox"/> Mary Ann Murin, Commissioner | <input type="checkbox"/> Katherine Nielson, Alternate Commissioner |
| <input checked="" type="checkbox"/> Gene Smith, Commissioner | <input checked="" type="checkbox"/> Laura Roberts, Staff |
| <input checked="" type="checkbox"/> Wendy Blackmon, Commissioner | |

CALL TO ORDER: The meeting was called to order at 1:30 p.m. Everyone was welcomed.

AGENDA APPROVAL: Commissioner Brawley made a motion to approve the agenda as presented. Commissioner Sherman seconded the motion. There was no discussion and the motion passed with no abstentions.

INFORMATION AND CONSENT CALENDAR: Commissioner Murin made a motion to approve the minutes of April 2, 2015 as presented. Commissioner Brawley seconded the motion. The motion passed with Commissioner Smith abstaining.. The fiscal reports were updated and Commissioner Smith made a motion to approve the updated fiscal reports as presented. Commissioner Murin seconded the motion. The motion passed with no abstentions. Commissioner Smith made a motion to approve the transfer of funds for payment of obligations and Commissioner Murin seconded the motion. The motion passed with no abstentions. Items approved on the Consent Calendar were the Minutes of April 2, 2015, the Fiscal Reports of May 7, 2015, and transfer of funds from trust account and payment of obligations listed below:

<u>Lassen County Children and Families Commission</u>		
May 7 2015 for Fiscal Year 2014-2015		
Transfer of Funds Request		
Lassen Diversified Management, Inc.	\$7,000.00	Project Coordination Contract for May 2015. Inv. 4812
Lassen Diversified Management, Inc.	\$507.92	Duplication, Postage & Expenses for April 2015. Inv. 4813
Pathways for Child & Family Excellence	\$52,620.00	3rd quarter payment 2014-2015. Inv. 142
Modoc County Office of Education	\$267.36	Adin State Preschool April 2015 days for one child. Inv. AR15-00069
Smiles for Life, Inc.	\$948.30	Program & Unreimbursed Expenses. Inv. 297
Modoc County Office of Education	\$222.80	Adin State Preschool March 2015 days for one child. Inv. AR15-00059*
Total	\$61,566.38	
*Modoc County Office of Education was paid on 04/02/15 check # 1750=\$222.80		

Commissioners Smith and Osborn exited the room.

REVIEW AND AUTHORIZE USE OF EMERGING INITIATIVE FUNDING: James Hall from the Lassen County Office of Education presented a request for \$10,000 of emerging initiative funding to move the First 5 funded playground for special needs children aged 3-5 to a new location and to purchase upgraded playground equipment for a new full inclusion preschool outdoor play area. The preschool is a general education preschool with special education emphasis located at McKinley school. The special needs playground funded by First 5 previously for the Infant Toddler program at Johnstonville School is no longer used at that site as the infant toddler program has moved to McKinley School. The previously purchased equipment can be used at the new full inclusion site. The structures proposed to be purchased are compliant with new regulations and standards. The County Office of Education will provide additional funding in the amount of \$2,178 to complete the project. Commissioner Brawley made a motion to approve the request of the Lassen County Office of Education for \$10,000 of emerging initiative funds. Commissioner Sherman seconded the motion. There was no further discussion and the motion passed with no abstentions.

Commissioners Smith and Osborn re-entered the room.

CONTINUED ANNUAL REVIEW OF STRATEGIC PLAN AND LONG RANGE FINANCIAL PLAN: All changes requested at the April 2nd meeting were made to the Strategic Plan and Long Range Financial Plan. The changes were reviewed and brief discussion ensued. It was noted that the last 25% of the augmentation funds for FY 14-15 do not arrive until August of the FY15-16 year. It was requested that the emergency oral/medical health funds remain in the special savings account at Plumas Bank for use in helping children access oral health or medical care.

AUTHORIZE PUBLIC HEARING ON REVISED STRATEGIC PLAN AND LONG RANGE FINANCIAL PLAN: Commissioner Brawley made a motion to authorize a public hearing on the revised strategic plan and long range financial plan consolidated document. Commissioner Murin seconded the motion. There was no discussion. The motion passed with no abstentions.

REPORTS AND UPDATES:

NEXT MEETING DATE AND AGENDA ITEMS: The date of the next meeting (June 4th, 2015) was discussed. It was determined that June 3rd would be a better date for the meeting. Several Commissioners could not attend on the 4th of June. Items for the agenda are election of officers, any contract renewals needed, public hearings on Strategic Plan and Long Range Financial Plan, and public hearing on the First 5 California Annual Report for 2013-14.

ADJOURN: The meeting was adjourned at 3:00 p.m. The next meeting will be on June 3, 2015.

Respectfully Submitted,



Laura J. Roberts
Executive Director