



LASSEN COUNTY
CHILDREN & FAMILIES COMMISSION
Approved Minutes of Meeting, June 3, 2015
336 Alexander Avenue,
Susanville, CA

ATTENDANCE:

- | | |
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| <input type="checkbox"/> Jim Chapman, Commissioner | <input checked="" type="checkbox"/> Mae Sherman, commissioner |
| <input checked="" type="checkbox"/> Melody Brawley, Commissioner | <input type="checkbox"/> Annette Sandborg, Commissioner |
| <input checked="" type="checkbox"/> Anita Osborn, Commissioner | <input type="checkbox"/> Joanna Zimmermann, Commissioner |
| <input checked="" type="checkbox"/> Mary Ann Murin, Commissioner | <input type="checkbox"/> Katherine Nielson, Alternate Commissioner |
| <input checked="" type="checkbox"/> Gene Smith, Commissioner | <input checked="" type="checkbox"/> Laura Roberts, Staff |
| <input type="checkbox"/> Wendy Blackmon, Commissioner | |

CALL TO ORDER: The meeting was called to order by Vice Chairperson Mae Sherman at 1:30 p.m. Everyone was welcomed.

PUBLIC COMMENT: There was no public comment.

AGENDA APPROVAL: Commissioner Brawley made a motion to approve the agenda as presented. Commissioner Osborn seconded the motion. There was no discussion and the motion passed with no abstentions.

INFORMATION AND CONSENT CALENDAR: Commissioner Osborn made a motion to approve the Information and consent calendar as presented. Commissioner Brawley seconded the motion. The motion passed with no abstentions. Items approved on the Consent Calendar were the approval of the annual audit engagement letter for Singleton Auman PC, the Minutes of May 7, 2015, the Fiscal Reports, and transfer of funds from trust account and payment of obligations listed below:

<u>Lassen County Children and Families Commission</u>		
June 3, 2015 for Fiscal Year 2014-2015		
Transfer of Funds Request		
Lassen Diversified Management, Inc.	\$7,000.00	Project Coordination and Implementation Contract for June 2015. Inv. 4819
Lassen Diversified Management, Inc.	\$472.48	Duplication, Postage & Expenses for May 2015. Inv. 4820
First 5 Association Dues	\$2,500.00	Association Dues for FY 2015-2016.
Smiles for Life, Inc.	\$11,355.21	Program & Admin. Services in May. Prepaid Services. Inv. 298
Pathways to Child & Families Excellence	\$52,620.00	4th quarter (final) payment FY 2014-2015. Inv. 145
Gene Smith	\$307.05	Mileage Reimbursement-First 5 Funding Impact Meeting in Jackson, CA*
Lassen County Office of Education	\$10,000.00	Rainbow Learning Center Special Needs Playground Equipment*
Social Entrepreneurs, Inc.	\$2,384.33	Consulting & Evaluation Services for April 2015. Inv. 3236*
Total	\$86,639.07	
* Gene Smith was paid on 05/21/15 with ck# 1757		
* Lassen County Office of Education was paid on 05/21/15 with ck# 1756		
*Social Entrepreneurs, Inc. was paid on 05/15/15 with ck# 1755		

PUBLIC HEARING ON REVISED STRATEGIC PLAN AND LONG RANGE FINANCIAL PLAN, 2013-14 First 5 California

Annual Report: The Public Hearing was opened at 1:40 p.m. The consolidated document Revised Strategic Plan and Long Range Financial Plan, as well as the First 5 California FY 13-14 Annual Report were presented. Commissioners Commissioner commented on how interesting it was to read about each county in the First 5 California report. There were no further comments. The public hearing was closed at 1:45 p.m.

APPROVALS: Commissioner Osborn made a motion approve the revised strategic plan and long range financial plan consolidated document and the First 5 California FY 13-14 Annual Report. Commissioner Murin seconded the motion. There was no discussion. The motion passed with no abstentions.

BUDGET: The draft budget was presented. Brief comments were made but no changes in the budget occurred. Commissioner Brawley made a motion to approve the draft budget as presented. Commissioner Smith seconded the motion. There was no discussion and the motion passed with no abstentions.

ELECTION OF OFFICERS: After brief discussion, it was suggested that the existing officers be re-elected to serve for the 15-16 fiscal year. Commissioner Murin made a motion to approve the re-election of existing officers. Commissioner Osborn seconded the motion. The motion passed with no abstentions.

RESIGNATION OF COMMISSIONER: A resignation was received from Commissioner Sandborg. Commissioner Brawley made a motion to receive the resignation and to authorize the recruitment process to begin for a new commissioner. Commissioner Smith seconded the motion. The motion passed with no abstentions.

REPORTS AND UPDATES: Commissioners Smith presented information on QRIS (Quality Rating Improvement System) that he obtained at a QRIS meeting for small rural counties. Further exploration of potential rural models was discussed. A small consortium of northeastern rural counties was one suggestion. Impact funds from First 5 California were discussed. First 5 Commissions have first right of refusal on Impact funds. It was commented that First 5 Lassen does not implement programs directly but rather through contracts so perhaps it would be best of a child care agency applied directly. The local Commission would be supportive and would assist in convening strategic players to develop a strategy for a regional approach to Impact funds and QRIS. The Executive Director will meet with Gene Smith in the near future to prepare a list of potential players and arrange an initial teleconference. Reports and updates were received on home visiting and TouchPoints, oral health, Young Child Wellness System and Help Me Grow Service Coordination System.

The meeting schedule for FY 15-16 is the same as last year. No meetings in July, November, December, January and March. Meetings held in February, April, May, June, August, September and October.

ADJOURN: The meeting was adjourned at 2:35 p.m. The next meeting will be on August 6th, 2015.

Respectfully Submitted,



Laura J. Roberts
Executive Director