



LASSEN COUNTY
CHILDREN & FAMILIES COMMISSION
Minutes of Meeting, October 2, 2014
336 Alexander Avenue, Susanville, CA

ATTENDANCE:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Jim Chapman, Commissioner | <input type="checkbox"/> Joanna Zimmermann, Commissioner |
| <input type="checkbox"/> Melody Brawley, Commissioner | <input type="checkbox"/> Mae Sherman, commissioner |
| <input checked="" type="checkbox"/> Anita Osborn, Commissioner | <input type="checkbox"/> Annette Sandborg, Commissioner |
| <input type="checkbox"/> Mary Ann Murin, Commissioner | <input checked="" type="checkbox"/> Katherine Nielson, Alternate Commissioner |
| <input checked="" type="checkbox"/> Gene Smith, Commissioner | <input checked="" type="checkbox"/> Laura Roberts, Staff |
| <input checked="" type="checkbox"/> Wendy Blackmon, Commissioner | |

CALL TO ORDER: The meeting was called to order at 1:53 p.m. Everyone was welcomed.

AGENDA APPROVAL: Commissioner Osborn made a motion to approve the agenda as presented. Commissioner Smith seconded the motion. There was no discussion and the motion passed with no abstentions.

INFORMATION AND CONSENT CALENDAR: Commissioner Smith made a motion to approve the Consent Calendar as presented. Commissioner Chapman seconded the motion. The motion passed with Katherine Nielson abstaining. Items approved on the Consent Calendar were the Minutes of September 4, 2014, the Fiscal Reports of FY 2014-15, and transfer of funds from trust account and payment of obligations the amount of \$18,222.53.

		FY 2014-15
Lassen Diversified Mgmt.	\$7,000.00	Contract Implementation for October 2014, , Inv. 4762
Lassen Diversified Mgmt	192.25	Duplication & Postage for September 2014, Inv. 4763
Singleton & Auman	\$7,000.00	Audit of Financial Statements for year ending 6/30/14, Inv. 30551
Bailey Data Management	\$2,700.00	Annual Web Hosting and Database Fees, Inv. 405
Alliant Insurance	\$1,330.28	Annual Premium for Liability Coverage, Inv. 9300*
Total	\$18,222.53	
		*Alliant Insurance was paid on 9;/12/14, Ck #1723, \$1,330.28

PUBLIC HEARING LASSEN FIRST 5 ANNUAL AUDIT: Chairperson Blackmon opened the public hearing on the annual audit at 1:56p.m. No public was in attendance. Any changes made at the September meeting were noted. The hearing was declared closed at 2:00 p.m.

PUBLIC HEARING LASSEN FIRST 5 ANNUAL REPORT: Chairperson Blackmon opened the public hearing on the annual report at 2:02 p.m. No public was in attendance. Brief comments by Commissioners were made. The hearing was declared closed at 2:05 p.m.

ADOPTION OF LASSEN FIRST 5 ANNUAL AUDIT AND ANNUAL REPORT: Having been reviewed and discussed at a prior meeting, there were no further comments or questions. Commissioner Chapman moved to approve the annual audit and annual report as presented. Commissioner Osborn seconded the motion. There was no further discussion. The motion passed with no abstentions.

REPORTS AND UPDATES: **Home Visiting:** Home visits are progressing well with no issues to report. **Oral Health:** Assessments for Head Start children have been completed and a meeting is scheduled with Christina Carlton, M.D. to discuss infant dentistry. **Bridges Out of Poverty:** There was no update to Bridges Out of Poverty. **Young Child Wellness System and Help Me Grow:** Help Me Grow is still being explored. Becky visited HMG sites in September and a report will

be given at the next meeting. **Touchpoints and NBO:** Rainbow Learning Center and preschool staff are interested in becoming trained in Touchpoints. Mary Ann Murin and Becky Roberts gave a presentation regarding Touchpoints and NBO to the Kinship Care program at Lassen College. **Other:** Sierra Cascade is opening a State Preschool in Chester and maybe in Greenville. The Child Development instructor at Lassen College is retiring in January.

ADJOURN: The meeting was adjourned at 2:31 p.m. The next meeting will be on February 5, 2015.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Laura J. Roberts".

Laura J. Roberts
Executive Director