



**LASSEN COUNTY**  
**CHILDREN & FAMILIES COMMISSION**  
**Approved Minutes of Meeting, October 3, 2013**  
**1345 B Paul Bunyan Rd. Susanville, CA**

**PRESENT:** Commissioners, Jim Chapman, Melody Brawley, Anita Osborn, Mary Ann Murin and Gene Smith were present. Staff member Laura Roberts was present.

**ABSENT:** Commissioners, Wendy Blackmon, Joanna Zimmermann, Annette Sandborg, and Alternate Commissioner Katherine Nielson were absent.

**CALL TO ORDER:** Vice Chairperson Brawley called the meeting to order at 1:40 p.m.

**PUBLIC COMMENT:** There was no public comment.

**AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS:** The Agenda was presented. Commissioner Smith moved to approve the agenda as presented. Commissioner Murin seconded the motion. There was no further discussion. The motion passed with no abstentions.

**INFORMATION AND CONSENT CALENDAR:** Commissioner Smith made a motion to approve the Information and Consent Calendar as presented. Commissioner Osborn seconded the motion. There was no discussion and the motion passed with no abstentions. The minutes of September 5, 2013, the fiscal reports, and transfer of funds from the trust account for payment of obligations were items approved on the consent calendar. Payments as follows were approved:

<b><u>September 5, 2013</u></b>		
Lassen Diversified Management	\$7,350	Project coordination and implementation for October 2013, Invoice 4681
Lassen Diversified Management	\$709.71	Duplication & Postage for September 2013, Inv. 4682
Smiles for Life	\$2,953.50	August and September 2013 Expenses, Invoice 278
Pathways Home Visiting	\$52,623.20	Advance Payment 2 <sup>nd</sup> Quarter FY 13-14, Invoice 122
Modoc Office of Education	\$339.52	Adin State Preschool, Sept days for 1 child, Inv. AR14-00072
Total	\$65,310.52	

**PUBLIC HEARING LASSEN FIRST 5 ANNUAL AUDIT:** The public hearing on the Annual Audit was opened at 1:45 p.m. The final audit was presented. There were no comments. The hearing was closed at 1:47 p.m.

**PUBLIC HEARING LASSEN FIRST 5 ANNUAL REPORT:** The public hearing on the Annual Report was opened at 1:48 p.m. The Annual Report was presented. There were no comments. The hearing was closed at 1:50 p.m.

**ADOPTION OF LASSEN FIRST 5 ANNUAL AUDIT AND ANNUAL REPORT:** Commissioner Chapman made a motion to approve the Annual Audit and Annual Report. Commissioner Osborn seconded the motion. There was no discussion. The motion passed with no abstentions.

**APPROVAL AND IMPLEMENTATION OF MODIFIED MEETING SCHEDULE:** This item is to be presented at the next meeting with the addition of a request to cancel the December and January meetings.

**REPORTS AND UPDATES:** All reports and updates were moved to the November meeting agenda.

**ADJOURN:** The meeting was adjourned at 1:58 p.m.

Respectfully Submitted,

Laura J. Roberts  
Executive Director