



LASSEN COUNTY
CHILDREN & FAMILIES COMMISSION
Approved Minutes of Meeting, November 7, 2013
1345 B Paul Bunyan Rd. Susanville, CA

ATTENDANCE:

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| <input checked="" type="checkbox"/> Jim Chapman, Commissioner | <input type="checkbox"/> Wendy Blackmon, Commissioner |
| <input checked="" type="checkbox"/> Melody Brawley, Commissioner | <input checked="" type="checkbox"/> Joanna Zimmermann, Commissioner |
| <input checked="" type="checkbox"/> Anita Osborn, Commissioner | <input type="checkbox"/> Annette Sandborg, Commissioner |
| <input checked="" type="checkbox"/> Mary Ann Murin, Commissioner | <input checked="" type="checkbox"/> Katherine Nielson, Alternate Commissioner |
| <input checked="" type="checkbox"/> Gene Smith, Commissioner | <input checked="" type="checkbox"/> Laura Roberts, Staff |

CALL TO ORDER: Secretary/Treasurer Murin called the meeting to order at 1:35 p.m.

PUBLIC COMMENT: There was no public comment.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS: The Agenda was presented. Commissioner Brawley moved to approve the agenda as presented. Commissioner seconded the motion. There was no further discussion. The motion passed with no abstentions.

INFORMATION AND CONSENT CALENDAR: The October 3, 2013 minutes were pulled from the consent calendar to be considered separately. Commissioner Chapman made a motion to approve the Information and Consent Calendar as amended. Commissioner Brawley seconded the motion. There was no discussion and the motion passed with no abstentions. The fiscal reports and transfer of funds from the trust account for payment of obligations were items approved on the consent calendar. Payments as follows were approved:

<u>November 7, 2013</u>		
Lassen Diversified Mgmt	\$7,350	Project coordination and implementation for November 2013, Invoice 4692
Lassen Diversified Mgmt	\$179.88	Duplication & Postage for October 2013, Inv. 4693
Smiles for Life	\$5,060.00	August and September & October 2013 Expenses, Invoice 279
Ellen Orbeton	\$2,150.89	Supplies for Health Education Classes for Pregnant and Post Partum Women, Inc. 0913332*
Modoc Office of Ed	\$381.96	Adin State Preschool, October days for 1 child, Inv. AR14-00131
Singleton, Auman	\$900.00	Final Pmt for Audit FY 12-13, Invoice 26921
Helen Finks	\$17.00	Postage for 3 Audit and Annual Reports to Sacramento
Total	\$16,039.73	

APPROVAL OF OCTOBER MINUTES: Commissioner Chapman made a motion to approve the October 3, 2013 Minutes as presented. Commissioner Smith seconded the motion. There was no discussion and the motion passed with Alternate Commissioner Nielson abstaining as she was absent from the October meeting.

CANCEL DECEMBER AND JANUARY MEETINGS: Brief discussion was held concerning whether to meet in December and January. Commissioner Osborn moved to cancel the December and January meetings. Alternate Commissioner Nielson seconded the motion. There was no further discussion and the motion passed with no abstentions.

APPROVAL OF PAYMENTS FOR DECEMBER AND JANUARY IN ACCORDANCE WITH EXISTING CONTRACTS: Upcoming contract payments were reviewed. Preauthorization to pay is requested. Commissioner Brawley made a motion to preauthorize payment of existing contracts for the months of December and January, as stated in the contracts. Commissioner Osborn seconded the motion. There was no further discussion and the motion passed without abstentions. The contracts involved are Smiles for Life, Pathways to Child & Family Excellence, Adin Preschool, and Lassen Diversified Management.

SYNCHRONIZE ELECTION OF OFFICERS TO FISCAL YEAR, EXTEND TERM OF EXISTING OFFICERS TO JUNE 30, 2014 AND SCHEDULE ELECTION OF OFFICERS FOR JUNE MEETING: Discussion of election of officers was held. It was requested to extend the term of offices to June 30, 2014 in order to get back on schedule with the fiscal year. Commissioner Chapman made a motion to extend the term of existing officers to June 30, 2014 and to schedule election of officers for the June

meeting. Commissioner Osborn seconded the motion. There was no further discussion and the motion passed with no abstentions.

REPORTS AND UPDATES:

Annual Report to the Board of Supervisors: The annual visit to the Board of Supervisors will occur in November or December. The annual report, annual audit, and information about the 15 year Anniversary of First 5 will be presented.

15 Year Anniversary of First 5: The 15th Anniversary celebration of First 5 will occur in various ways statewide throughout the fiscal year. The Anniversary campaign is an opportunity to celebrate the California voters' enactment of Proposition 10 in 1998 and the many effects of Prop 10 on a broad spectrum of children's services in California. The First 5 Association has prepared a Communications Toolkit filled with ideas of how to celebrate the past 15 years, and galvanize support for the work that has been done and remains to be done. The toolkit is fully customizable to local efforts but yet synchronized with statewide efforts. You will be seeing the 15 year Anniversary logo incorporated throughout the year on local First 5 efforts, and mentioned in public presentations. There is a concentrated push during November of 2013 but some commissions will utilize the 15 year message all year.

Home Visiting: The Home Visiting Program is progressing well; children are being served county-wide. Collaboration with other agencies is working well, whether it is face to face or in a team structure. The program is facing no challenges at the moment.

Oral Health: Concern expressed by grantee about continuing reductions to Medi-Cal reimbursement rates. Lowering reimbursement when costs of operation are rising presents ongoing challenges. The cost of a Medi-Cal visit is no longer totally covered. The First 5 Lassen Oral Health project did not break even last year with the rising cost of materials and lower reimbursement rates. Watching it very closely this year and will keep the Commission informed. In addition, impact of the Affordable Care Act on oral health is not clear at this time. The grantee is watching closely to see if services of an RDHAP are reimbursable.

Bridges Out of Poverty: Mae Sherman reported on Bridges Out of Poverty, indicating that a training team has now been created and trainings will be coming up in the future.

Young Child Wellness System (YCWS): The Service Allocation Team (SAT) and the Administrative Review Team (ART) have become the forum for the development of the Young Child Wellness System as well as a forum for the development of Help Me Grow, a service coordination system for children. An Electronic Referral Form to Behavioral Health Services is the first step in a new referral system. Eventually it can probably be expanded for use by multiple agencies maybe -- just have to see how it works. A committee chaired by Eric Nielson is working on the form and details of setting

Touchpoints and NBO: The next Touchpoints training is not yet scheduled and the Newborn Observation training was completed with 20+ people attending. The training was held September 17-19.

Fetal Alcohol Spectrum Disorders Portable Libraries: The libraries were discussed and it was suggested that one library be placed with Public Health and the other be donated to the Susanville Library for public access.

Lassen County Public Health Tobacco Use Reduction Program: A needs assessment was presented. Everyone received a copy with a few questions to answer. If there is further input everyone was asked to respond via e-mail or phone.

ADJOURN: The meeting was adjourned at 2:45 p.m.

Respectfully Submitted,



Laura J. Roberts
Executive Director