



LASSEN COUNTY
CHILDREN & FAMILIES COMMISSION
Approved Minutes of Meeting, February 28, 2014
336 Alexander Avenue, Susanville, CA

ATTENDANCE:

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| <input type="checkbox"/> Jim Chapman, Commissioner | <input checked="" type="checkbox"/> Wendy Blackmon, Commissioner |
| <input checked="" type="checkbox"/> Melody Brawley, Commissioner | <input type="checkbox"/> Joanna Zimmermann, Commissioner |
| <input checked="" type="checkbox"/> Anita Osborn, Commissioner | <input checked="" type="checkbox"/> Annette Sandborg, Commissioner |
| <input checked="" type="checkbox"/> Mary Ann Murin, Commissioner | <input type="checkbox"/> Katherine Nielson, Alternate Commissioner |
| <input checked="" type="checkbox"/> Gene Smith, Commissioner | <input checked="" type="checkbox"/> Laura Roberts, Staff |

CALL TO ORDER: Chair person Blackmon called the meeting to order at 10:03 a.m.

PUBLIC COMMENT: There was no public comment.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS: The Agenda was presented. Commissioner Brawley moved to approve the agenda as presented. Commissioner Smith seconded the motion. There was no further discussion. The motion passed with no abstentions.

INFORMATION AND CONSENT CALENDAR: Commissioner Smith made a motion to approve the Information and Consent Calendar as presented. Commissioner Murin seconded the motion. There was no discussion and the motion passed with no abstentions. Minutes of November 7, 2013, and February 6, 2014, the fiscal reports, confirmation of action of Executive Committee regarding payment of February obligations, and transfer of funds from the trust account for payment of obligations were items approved on the consent calendar. Payments as follows were approved:

December, 2013 for Fiscal Year 2013-2014		
Lassen Diversified Management	\$7,350.00	Contract Implementation for December 2013. Inv. 4697
Lassen Diversified Management	\$579.65	Duplication & Expenses for November 2013. Inv. 4698
Smiles for Life, Inc.	\$1,621.00	Expenses for & October 2013. Inv. 280
Modoc County Office of Education	\$294.00	Adin State Preschool November Days for D.K. Inv. AR14-00169
Total	\$9,844.65	

January, 2014 for Fiscal Year 2013-2014		
Lassen Diversified Management	\$7,350.00	Contract Implementation for January 2014, Inc. 4704
Lassen Diversified Management	\$15.15	Duplication & Expenses for December 2013. Inv. 4706
Smiles for Life, Inc.	\$972.00	Nov & Dec Expenses, Inv. 281
Modoc Office of Education	\$254.64	Adin State Preschool Dec days for 1 child, Inv. AR14-00200
Ellen Orbeton	\$282.39	Supplies for Pregnant & Post Partum Classes, Inv. 1013351*
Total	\$8,874.54	
		*Ellen Orbeton was paid on 12/09/13, Ck #1691 for \$282.39

February 28, 2014 for Fiscal Year 2013-2014		
Lassen Diversified Management	\$7,350.00	Contract Implementation for Feb 2014, Inv. 4709
Lassen Diversified Management	\$8.69	Duplication & Expenses for January 2014, Inv. 4708
Smiles for Life, Inc.	\$1,243.00	Non Reimbursed Services for Dec 2013 & Jan 2014, Inv. 282
Modoc County Office of Education	\$339.52	Adin State Preschool Jan 2014 days for 1 child, Inv. AR14-00243
Pathways to Child & Family Excellence	\$52,623.20	Third Quarter Payment FY 2013/2014, Inv. 124
Total	\$61,564.41	

CONSIDER APPLICATION FOR MEMBERSHIP: The application of May Sherman for appointment to the Commission was considered. Commissioner Osborn made a motion to recommend to the Board of Supervisors that Mae Sherman be appointed to the Commission as a representation in Section 3. Commissioner Murin seconded the motion. There was no further discussion and the motion passed with no abstentions. The Executive Director was asked to submit a letter to the Board of Supervisors with recommendations of the Commission to appointment Mae Sherman as a full Commissioner.

REVIEW STATE FIRST 5 ANNUAL REPORT FOR FY 12/13 AND AUTHORIZE PUBLIC HEARING: The California First 5 Annual Report was reviewed. No questions were received. Commissioner Smith made a motion to authorize a public hearing on the document. Commissioner Sandborg seconded the motion. There was no further discussion and the motion passed with no abstentions.

ANNUAL REVIEW OF STRATEGIC PLAN AND LONG RANGE FINANCIAL PLAN: Sarah Boxx joined the meeting via teleconference.

Timeline: A timeline for the annual review of the Strategic Plan and the Long Range Financial Planning was presented. Strategic Plan - February begin discussion of key issues and areas that may need to be changed. April review revised plan and identify any further changes needed. May post draft plan for public review and comment. June present and adopt plan in public hearing. Long Range Financial Plan - February begin discussion of key issues and assumptions that may affect current forecast. April review revised plan and forecast, modify to reflect Commission decisions. May post draft plan for public review and comment. June present and adopt plan in public hearing. The proposed timeline was discussed with no modifications being made.

Overview: An overview and discussion of Trends and Forces affecting the Strategic and Long Range Financial Plans was held. The small county augmentation was discussed as were anticipated tax allocation levels. Commissioners noted how critical the augmentation is to sustaining currently funded programs. Information was presented about funding impacts on partners, grantees and future service delivery and Commission operations strategies. Key points are as follows:

- Oral Health– funding allocated as \$33,000, \$30,000, \$30,000 for next three years
- Pathways - \$200k per year, next three years (down from \$263k currently)
- Adin Preschool - \$2,800 per year, next three years
- Emerging initiatives / Systems change initiative (e.g., Help Me Grow) - \$15,000 per year, next three years
- Commission virtual staffing/offices (initially targeted for 2014-15)
 - Grantee technical assistance
 - Evaluation
 - Systems change work Meeting schedule
 - Commission management, meeting schedule and topics

Strategic and Financial Questions: Given the discussions and information provided about augmentation, tax revenue and likely impact on current projects, initiatives and operations, the commission discussed whether or not to continue its current strategy for funding existing initiatives (Oral Health, Pathways, Adin Preschool, and Systems Change. Other questions addressed during discussions addressed whether or not funding should be expended at current levels to maintain service delivery numbers and reach, or should funds be further targeted to subpopulations or needs. Additional questions were considered about how funding decisions would affect program investments; and, when would the Commission expect to commit to complete virtual operations. The discussions touched on the ongoing need to examine evaluation and tracking measures to see if any changes need to be made. Comments were made to include in that work a review of grantees efforts to assure the Commission that no duplication of services is occurring in the face of changes in other programs throughout the communities, including managed care. A discussion around implementation of virtual services ensued. It was suggested that collaboration with neighboring First 5 counties, and the association, to explore the potential of joint purchasing of goods and services would be a viable option to research. Discussions are to continue at the next meeting. At the April meeting Commissioners will work on the hard questions that arise when their funding no longer is able to contract for Executive Director services, and where will the Commission want their revenues to go for programs and services.

MEETING SCHEDULE: The reduced meeting schedule proposed at an earlier meeting was revisited. It was suggested to keep following the revised schedule, thus, there would be no meeting in March or May unless necessary.

REPORTS AND UPDATES: Work with Moira Kenney of the First 5 Association regarding the bulk purchasing and other support strategies from the Association was reported on. Of particular interest was scheduling a visit from Camille Maben, Executive Director to California First 5, along with Moira Kenney, Executive Director of the State Association to visit Lassen County. Potential dates were discussed with April 10th appearing to be a good date, if it will work for Camille and Moira.

Commissioner Brawley reported on coordination of services for children and work scheduled to happen with organizational planner, Gary Izumo. He is scheduled to be in Lassen County again on the 27th of March.

Oral health is still unsure of the full impact of managed care of RDHAP services. A revised scope of services draft was provided to the Commissioners. The scope of work proposed is education centered rather than treatment. Commissioners expressed the importance of maintaining the good outcomes that have been experienced, indicating that perhaps increased treatment options will be available within the managed care changes, but education and follow-up with families to insure that behavioral changes are accomplished will be critical for high risk children. Additionally, RDHAP treatment services will be restricted to extremely high risk children and will be supplemental to Medi-Cal visits being received at other treatment options. Commissioners expressed the need to be sure that a case management/communication protocol is maintained to address duplication of services at all times.

Commissioner Osborn and Murin commented on the home visiting program, indicating that the case management/communication protocols should be reviewed to be sure that duplication of services and fiscal leveraging is regularly addressed on services to families with multi-agency involvement.

Commissioner Brawley reported on the potential of MAA program participation for First 5 Lassen contractors in the future. A MAA reimbursement program has been implemented but is being grown slowly to insure program stability.

NEXT MEETING: The next meeting is set for April 3, 2014 at 1:30 p.m. at 336 Alexander Avenue, Child & Family Resources Conference Room. Some items on the agenda will be continued review of the LRFP, the planning an agenda for the visit from Camille Maben and Moira Kenney.

ADJOURN: The meeting was adjourned at 11:58 a.m.

Respectfully Submitted,



Laura J. Roberts
Executive Director